

**Special Meeting of the Board of Directors**  
**Lake Don Pedro Community Services District**  
**9751 Merced Falls Road**  
**Monday, January 23, 2012 at 10:00 a.m.**

**AGENDA**

- 1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance**
- 2. DISCUSSION / ACTION:**
  - a. Financial Administrator Position – Exempt or Non-Exempt**
    - ▶ Discuss whether the Financial Administrator Position should be classified as exempt or non-exempt
  - b. Treasurer Position**
    - ▶ Discuss Treasurer position and ways to increase internal control with regards to this position
  - c. Job Descriptions and Salary Plan**
    - ▶ Review and approve policies regarding job descriptions; prior policy numbers were 2300 – 2410 replaced by new policy numbers 2300 - 2440
    - ▶ Review and approve retroactive salary plan for 2012 fiscal year
- 3. DIRECTORS COMMENTS:**

Any Director may address the Board on any item of interest that is within the subject matter and jurisdiction of the District. Generally no discussion or comment by other Board members should be expected on non-agenda items, except to properly place the matter on a future agenda for review, discussion or action as appropriate.
- 4. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Secretary of the Board. (209) 852-2331

Materials related to an item on this Agenda submitted to the District after distribution of the packet are available for public inspection in the District's office at 9751 Merced Falls RD, during normal business hours.

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