

Lake Don Pedro Community Services District
9751 Merced Falls Rd. La Grange, CA 95329
(209) 852-2331 – www.ldpcsd.org

DIRECTORS
Danny Johnson, President
Mary Smith, Vice President
Dan Hankemeier
Russell Warren
Emery Ross

Regular Meeting of the Board of Directors

9751 Merced Falls Road
April 15, 2024 at 1:00 p.m.

Mission Statement: The Lake Don Pedro CSD is dedicated to providing our customers with ample quantities of high quality water meeting all standards, in a fiscally responsible manner.

AGENDA

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance:

2. PUBLIC COMMENT:

Any person may address the Board at this time on any matter within the jurisdiction of the Board that is NOT ON THE AGENDA A maximum of three minutes is allowed each person and a maximum of 20 minutes per topic. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.

3. PRESENTATION ONLY:

- a. Presiding Officer's Report
- b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates

4. APPROVAL OF CONSENT AGENDA: The following items may all be approved in one motion or considered separately as determined appropriate by the President

- a. Read and file the Treasurer's Report for the period ending March 31, 2024 including summary of claims paid
- b. Approval of the Minutes of the following meetings:
 - ♦ Regular Meeting of March 18, 2024

5. DISCUSSION AND ACTION ITEMS:

No items at this time

6. ADJOURNMENT:

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the District office, 9751 Merced Falls Rd., La Grange, CA 95329 during business hours or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note - a form requesting email delivery of agendas and/or meeting materials must be completed a minimum of one week in advance of the meeting
- Viewed on the Board page of the District's website
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the LDPCSD Board Secretary at (209) 852-2251 Ext. 2. Advance notification will enable the District to make reasonable arrangements to insure accessibility



GENERAL MANAGER'S REPORT

April 15, 2024

We have had several storms this year maybe a couple left to go. According to our weather station next to the administration building, we have had 18.56 inches of rain since October 2023.

Still waiting on Mar-Tech for the start of the construction at Central Tank. We have been back and forth by email and we are told that they are trying to finish up some work before they come up to Don Pedro.

Solar- we have talked with Forefrontpower about solar for electricity and we are getting no response. We have submitted our usage and costs that they have asked for but we are getting no answer. Moving forward I have made contact with PG&E and also the consultant that was working with LDPCSD on the Community Solar Program and we are setting up a meeting to discuss the program.

The Water Distribution system is running fine except for a few leaks. Operation crew has been staying busy with the normal maintenance duties.

In addition to finding me in my office, I can be reached at the following:

- District phone – (209) 852-2331 Ext 1
- E-mail - dave@ldpcsd.org

Grant/Study Updates

DWR RAW WATER INTAKE PUMP STATION PROJECT- Status of Project – I have a meeting on Friday after this report will have been posted. There will be a verbal update on April 15 at the BOD meeting on Monday. I expect to report good news.

USDA / FUNDING OPPORTUNITY – Status – Submitted Project Summary of Raw Water Intake to see if we can get additional funds.

DWSRF Treatment Plant Modernization Project –Status – Black Water is working on a study to present to DWSRF. This will be ongoing for several months before any ideas will be discussed.

Verizon – Construction is still in the process at Arbolada Tank. We should have payment by early May.

NBS Water Rate Study – The LDPCSD attorney just finished his review and approved the agreement. I contacted NBS and we will be establishing our first meeting shortly

Operations

Critical Project Updates – Waiting for MarTech to fit us in their schedule. Made contact and still pushing to get it done ASAP.

Operations

Operations staff are continuing to perform meter audits. We expect it to be completed by the end of April. They are on the last route and which point we will be able to gather the data to examine.

The crew has been working on several leaks in the system. Each time that we need to throttle down the water main we keep finding broken valves and have to go out further to find working valves.

Water quality has been excellent and the treatment plant has had no issues.

I have been interacting with the operations staff daily to keep the lines of communication open. On a daily basis, we discuss daily work and prioritize upcoming projects. All employees know that I have an open-door policy if they would like to voice any concerns.

We have training classes in May for Backflow Certification and one employee preparing to take his Distribution 2 in June.

Administrative

- **SAFETY MEETINGS MONTHLY – Overhead Crane and Hoist Inspection**
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- **WEEKLY STAFF MEETINGS – There will be a binder in the Board room for viewing the topics of discussion. All notes from the meeting I will be holding in my office but the topics of the staff meetings will be available.**

Sincerely,

Dave Savidge, General Manager

End of Month Water Report

March 2024

Description	CCF	Acre/ft.	Percent	
Water pumped from Lake McClure acre/ft.	11325	26.00		
Water pumped from Well acre/ft.	1041	2.39		
Total Pumped acre/ft.		28.39		
Last month acre/ft.		26.15		
Difference from last month %			8.56%	
Treated water sold acre/ft.	7691	17.66		
Last month treated water sold acre/ft.		18.35		
Difference from last month %			-3.93%	
Golf course water sold acre/ft.	0	0.00		
Hydrant usage	0	0.00		
Billed Metered Customers				1540
Meters with no consumption this month				337
Meters with no consumption last month				349
Usage outside filed MID Place of Use	361	0.83		
Total acre/ft. from Wells		2.39		
Backwash/Rinse on start up	1082	2.48		
Plant Process Equipment (FIXED VALUE)	55	0.13		
Water in Distribution system (Averaged Main Size) FIXED VALUE	901	2.07		
Sed Basin cleaning	85	0.20		
Raw Storage Difference from last month	23	0.05		
Treated storage difference from last month	18	0.04		
Total water loss in acre/ft. (Leaks and Evaporation)		5.76	20.31%	

End of the Month MID Lake McClure

Readings

Date of Reading	3/27/2024	
Inflow	1197	CFS (Cubic Feet Per Second)
Storage	689,279	AF (Acre Feet)
Elevation	812.48	Feet Above Mean Sea Level
Outflow	451	CFS (Cubic Feet Per Second)
Lake McClure Capacity	1,024,600	AF (Acre Feet)

**LAKE DON PEDRO
COMMUNITY SERVICES DISTRICT**

Treasurer's Report

Reporting Period: March 2024

The district ended the month of March 2024 with the following balances in our accounts:

* All bank accounts verified against bank statements

Restricted:		
Investment - LAIF	\$	183,258
Total Restricted:		<u>\$ 183,258</u>
Unrestricted:		
Checking	\$	52,173
Money Market - Working Capital	\$	246,710
Petty Cash	\$	<u>125</u>
Total Unrestricted:		<u>\$ 299,008</u>
Total Restricted & Unrestricted:		<u>\$ 482,266</u>

The district ended March 2024 with the following amounts affecting our financial status:

	Mar-2024	Year to Date
Sales & Business Revenue:	\$ 136,202	\$ 1,336,408
Total Operating Expenses:	\$ (139,217)	\$ (1,277,990)
Non-Operating Income/Expense:	\$ (14,471)	\$ (158,492)
Water Drought Income/Expense:	\$ (4,047)	\$ 56,386
Change in Net Assets (P&L):	\$ (21,533)	\$ (43,688)
Net Cash Flow:	\$ (49,944)	\$ (72,384)

Accounts Receivable:

Billing Time Frame	Utility Billing	Availability Billing	A/R Other	A/R Accrue
Current	\$ 721	\$ -	\$ -	\$ 119,828
> 30 Days	\$ 63,798	\$ -	\$ -	\$ -
> 60 Days	\$ 8,123	\$ -	\$ -	\$ -
> 90 Days	\$ 347	\$ -	\$ -	\$ -
> 120 Days	\$ 51,757	\$ 176,094	\$ 35,241	\$ -
Credits	\$ (32,558)			
Total	\$ 92,188	\$ 176,094	\$ 35,241	\$ 119,828
Total Combined	\$ 388,110		\$ 35,241	
G/L Balance	\$ 388,110		\$ 35,241	
Difference	\$ -		\$ -	

* Amount of availability payments received: \$79,850

* Amount of availability payments outstanding: \$96,244

Accounts Payables:

Payable Time Frame	A/P Trade	A/P Accruals	A/P Water Accrual
Current	\$ 17,241	\$ -	\$ 5,488
> 30 Days	\$ -	\$ -	\$ 5,059
> 60 Days	\$ -	\$ -	\$ 6,505
> 90 Days	\$ -	\$ -	\$ -
Credits	\$ -	\$ -	\$ -
Total	\$ 17,241	\$ -	\$ 17,052
G/L Balance	\$ 17,241	\$ -	\$ 17,052
Difference	\$0	\$0	\$0

“ I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expenses for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively”.

Name	Title	Date
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Statement of Revenues and Expenses (P&L)
March 2024 & Year-To-Date Versus 6/30/24 Approved Budget

	Mar-24	March vs Budget %	2023-2024 YTD	YTD vs Budget %	2023-2024 Budget	Remaining Budget	Available Budget %	
Revenue								
01-0-3010-301	Meter Reconnection Fee		0.00%		100	100	100.00%	
01-0-3010-302	Donated Capital - Meters Curre	5,000	7.69%	20,000	30.77%	65,000	45,000	69.23%
01-0-4010-400	Water Sales Residential	21,227	4.77%	337,662	75.88%	445,000	107,338	24.12%
01-0-4010-402	Water Availability Revenue	14,675	7.93%	131,909	71.30%	185,000	53,091	28.70%
01-0-4010-403	Water Service Charges	98,994	8.63%	857,771	74.78%	1,147,000	289,229	25.22%
01-0-4020-410	Interest Income - LAIF	-	0.00%	4,845	156.29%	3,100	(1,745)	-56.29%
01-0-4020-413	Int Inc Penalties - Customer	3,714	11.79%	31,405	99.70%	31,500	95	0.30%
01-0-4020-414	Transfer Fee Income	700	9.33%	4,000	53.33%	7,500	3,500	46.67%
01-0-4020-415	Other Income	20	0.36%	181	3.30%	5,500	5,319	96.70%
01-0-4020-416	Meter Set Fee	500	7.69%	2,500	38.46%	6,500	4,000	61.54%
01-0-4020-900	Hydrant Service Charge	-	0.00%	47	11.75%	400	353	88.25%
01-0-4020-901	Hydrant Rental	40	5.33%	320	42.67%	750	430	57.33%
01-0-4020-902	Hydrant Consumption	66	8.85%	450	60.05%	750	300	39.95%
01-0-4020-999	Avail Fee Income	-	0.00%	1,748	72.83%	2,400	652	27.17%
01-0-4040-100	Lease Fee	2,350	3.03%	20,250	26.14%	77,467	57,217	73.86%
TOTAL REVENUE	147,286	7.45%	1,413,089	71.44%	1,977,967	564,878	28.56%	
Expenses								
01-1-5010-100	Regular Pay - Plant	27,971	10.40%	181,717	67.55%	269,000	87,283	32.45%
01-1-5010-101	Overtime Pay	4,887	19.55%	24,396	97.59%	25,000	604	2.41%
01-1-5010-102	Sick Pay	1,196	14.85%	8,510	105.63%	8,056	(454)	-5.63%
01-1-5010-104	Vacation Pay	1,576	13.51%	11,006	94.39%	11,660	654	5.61%
01-1-5010-105	Holiday Pay	1,254	11.01%	15,014	131.84%	11,388	(3,626)	-31.84%
01-1-5010-200	PERS	3,102	11.93%	20,375	78.37%	26,000	5,625	21.63%
01-1-5010-201	FICA/Medicare	2,817	11.27%	18,435	73.74%	25,000	6,565	26.26%
01-1-5010-202	SUI	-	0.00%	700	58.33%	1,200	500	41.67%
01-1-5010-203	Health Insurance	5,466	9.04%	46,246	76.44%	60,500	14,254	23.56%
01-1-5010-204	Workers Compensation	549	3.92%	7,250	51.79%	14,000	6,750	48.21%
01-1-5010-206	Dental Insurance	298	6.47%	2,505	54.45%	4,600	2,095	45.55%
01-1-5010-546	Travel, Meetings & Mileage	-	0.00%	794	31.74%	2,500	1,706	68.26%
01-1-5020-510	Repair & Maintenance - Plant	272	1.36%	8,235	41.18%	20,000	11,765	58.82%
01-1-5020-511	Repair & Maintenance - Vehicle	-	0.00%	5,953	59.53%	10,000	4,047	40.47%
01-1-5020-512	Repair & Maintenance - Distribution	5,054	16.85%	17,057	56.86%	30,000	12,943	43.14%
01-1-5020-515	R&M Transmission - Intake	-	#DIV/0!	-	#DIV/0!	-	-	#DIV/0!
01-1-5020-517	R&M Transmission - Well #2	-	#DIV/0!	-	#DIV/0!	-	-	#DIV/0!
01-1-5020-520	Small Tools & Equipment	175	2.69%	2,953	45.43%	6,500	3,547	54.57%
01-1-5020-521	Vehicle Equipment Fuel	1,097	7.08%	12,619	81.41%	15,500	2,881	18.59%
01-1-5020-522	Gas, Oil & Lubricant - Plant	-	0.00%	1,290	34.86%	3,700	2,410	65.14%
01-1-5020-524	Health & Safety	-	0.00%	6,897	114.94%	6,000	(897)	-14.94%
01-1-5020-529	Telephone - T & D	1,702	13.09%	13,933	107.18%	13,000	(933)	-7.18%
01-1-5020-544	Water Testing Fees	610	4.52%	10,741	79.56%	13,500	2,759	20.44%
01-1-5020-545	Water System Fees	-	0.00%	5,071	37.01%	13,700	8,629	62.99%
01-1-5020-548	Water Testing Materials	-	0.00%	3,113	113.21%	2,750	(363)	-13.21%
01-1-5021-521	Water Treatment Chemicals	-	0.00%	85,554	150.09%	57,000	(28,554)	-50.09%
01-1-5021-524	P G & E Power - Office	237	5.39%	2,911	66.15%	4,400	1,489	33.85%
01-1-5021-525	P G & E Power - Intake	10,692	8.32%	110,741	86.18%	128,500	17,759	13.82%
01-1-5021-526	P G & E Power - Well	31	0.69%	3,995	88.77%	4,500	505	11.23%
01-1-5021-527	P G & E Power - Water Treatment	2,512	6.13%	33,143	80.84%	41,000	7,857	19.16%
01-1-5021-528	P G & E Power - Distribution	3,118	6.24%	40,214	80.43%	50,000	9,786	19.57%
01-1-5021-529	P G & E Power - Well 2	714	59.48%	7,456	621.34%	1,200	(6,256)	-521.34%
01-1-5021-530	P G & E Power - Medina	225	5.01%	2,960	65.79%	4,500	1,540	34.21%
01-1-5021-532	P G & E Power - Well 5/6	225	5.01%	2,960	65.79%	4,500	1,540	34.21%
01-1-5021-561	Purchased Water Actual-mid-p	5,488	5.28%	64,515	62.03%	104,000	39,485	37.97%
01-1-5023-533	Outside Services	795	12.23%	3,682	56.64%	6,500	2,818	43.36%
01-1-5023-535	Fire Protection/Weed Control	-	0.00%	-	0.00%	250	250	100.00%
01-1-5023-537	Pest Control	38	0.69%	5,117	93.04%	5,500	383	6.96%
01-1-5023-538	Engineering Services	-	0.00%	-	0.00%	3,500	3,500	100.00%
01-1-5023-539	Employee Education	-	0.00%	210	7.79%	2,700	2,490	92.21%
01-1-5024-540	Memberships	-	0.00%	16	1.07%	1,500	1,484	98.93%
01-1-5024-542	Publications	-	0.00%	-	0.00%	500	500	100.00%
01-1-5024-543	Licenses, Permits & Cert.	-	0.00%	1,183	118.30%	1,000	(183)	-18.30%
01-1-5032-583	Depreciation Expense	24,071	9.55%	212,754	84.43%	252,000	39,246	15.57%
01-2-6010-100	Regular Pay - Administration	26,554	9.38%	177,436	62.70%	283,000	105,564	37.30%
01-2-6010-101	Overtime Pay	298	11.05%	3,241	120.02%	2,700	(541)	-20.02%
01-2-6010-102	Sick Pay	525	7.30%	6,556	91.06%	7,200	644	8.94%
01-2-6010-104	Vacation Pay	1,061	12.06%	12,729	144.64%	8,800	(3,929)	-44.64%

	Mar-24	March vs Budget %	2023-2024 YTD	YTD vs Budget %	2023-2024 Budget	Remaining Budget	Available Budget %	
01-2-6010-105	Holiday Pay	455	8.27%	6,367	115.77%	5,500	(867)	-15.77%
01-2-6010-200	PERS	1,711	8.35%	15,030	73.32%	20,500	5,470	26.68%
01-2-6010-201	FICA/Medicare	2,140	10.97%	15,292	78.42%	19,500	4,208	21.58%
01-2-6010-202	SUI	67	5.37%	704	56.33%	1,250	546	43.67%
01-2-6010-203	Health Insurance	1,887	4.02%	20,440	43.49%	47,000	26,560	56.51%
01-2-6010-204	Workers Compensation	54	4.18%	489	37.58%	1,300	811	62.42%
01-2-6010-206	Dental Insurance	158	4.06%	2,363	60.59%	3,900	1,537	39.41%
01-2-6010-207	Vision Care	-	0.00%	-	0.00%	722	722	100.00%
01-2-6010-546	Travel, Meetings & Mileage	198	7.63%	1,678	64.55%	2,600	922	35.45%
01-2-6020-512	Propane	524	43.67%	1,094	91.18%	1,200	106	8.82%
01-2-6020-515	Customer Billing Supplies	1,131	32.31%	6,378	182.24%	3,500	(2,878)	-82.24%
01-2-6020-529	Telephone - Admin	1,975	14.63%	19,332	143.20%	13,500	(5,832)	-43.20%
01-2-6020-530	Office Supplies	303	8.18%	2,601	70.29%	3,700	1,099	29.71%
01-2-6020-531	Postage	1,662	17.50%	8,410	88.53%	9,500	1,090	11.47%
01-2-6023-531	Computer IT	3,095	11.26%	22,724	82.63%	27,500	4,776	17.37%
01-2-6023-532	R & M Equipment	-	#DIV/0!	217	#DIV/0!	-	(217)	#DIV/0!
01-2-6023-533	Outside Services	2,500	9.26%	25,287	93.65%	27,000	1,714	6.35%
01-2-6023-535	Office Cleaning Serv	180	8.57%	1,440	68.57%	2,100	660	31.43%
01-2-6023-536	Legal Services	-	0.00%	3,035	43.35%	7,000	3,965	56.65%
01-2-6023-537	Audit Services	-	0.00%	11,325	125.83%	9,000	(2,325)	-25.83%
01-2-6023-539	Employee Education	-	0.00%	-	0.00%	2,700	2,700	100.00%
01-2-6024-540	Memberships	501	5.83%	10,123	117.70%	8,600	(1,523)	-17.70%
01-2-6024-542	Publications	-	0.00%	260	32.54%	800	540	67.46%
01-2-6024-543	Licenses, Permits & Cert.	-	0.00%	2,611	326.38%	800	(1,811)	-226.38%
01-2-6024-999	County Avail Fee	-	0.00%	1,866	93.30%	2,000	134	6.70%
01-3-6025-100	Regular Pay	400	6.67%	7,300	121.67%	6,000	(1,300)	-21.67%
01-3-6025-201	FICA/Medicare	31	4.37%	558	79.78%	700	142	20.22%
01-9-6030-546	Travel, Meetings & Mileage	-	0.00%	117	4.32%	2,700	2,583	95.68%
01-9-6030-569	Credit Card Service Charges	1,037	9.43%	10,505	95.50%	11,000	495	4.50%
01-9-6030-570	Bank Service charges	521		4,505				#DIV/0!
01-9-6030-572	Business Insurance Expense	8,145	8.40%	86,515	89.19%	97,000	10,485	10.81%
01-9-6030-576	Misc Other Expense	72	12.41%	706	121.67%	580	(126)	-21.67%
01-9-6030-577	Retired Employee Health	825	5.43%	8,965	58.98%	15,200	6,235	41.02%
01-9-6031-580	Interest Long Term Debt	570	2.24%	12,588	49.37%	25,500	12,912	50.63%
01-9-6032-583	Depreciation Expense	18	8.89%	157	78.50%	200	43	21.51%
TOTAL EXPENSES		164,772	8.46%	1,513,160	77.66%	1,948,356	435,196	22.34%
CAPITAL IMPROVEMENT PROJECTS (IN PROGRESS)								
01-9-6030-596	USDA Intake Upgrade	3,432	#DIV/0!	3,432	#DIV/0!		-3432	#DIV/0!
01-9-6030-597	DWSRF Expenses	12,294	#DIV/0!	12,294	#DIV/0!		(12,294)	#DIV/0!
01-9-6030-598	DWR Intake	-	0.00%	35,309	41.54%	85,000		0.00%
TOTAL CIP IN PROGRESS		15,726	18.50%	51,034	60.04%	85,000	33,966	39.96%
CARRYOVER PROJECT (GRANT) REVENUE								
01-0-4020-430	DWR Grant Revenue	11,679	#DIV/0!	107,420	#DIV/0!	-	(107,420)	#DIV/0!
TOTAL CARRYOVER PROJECT REVENUE		11,679	#DIV/0!	107,420	#DIV/0!	-	(107,420)	#DIV/0!
NEW CAPITAL PURCHASES / IMPROVEMENTS								
01-0-1090-216	Auto Meter Read/Replace		0.00%		0.00%	7,500	7,500	100.00%
01-0-1090-321	Filter Tank Inspection Cleaning		0.00%		0.00%	95,000	95,000	100.00%
01-0-1090-322	Flushing/Valve Program		0.00%	120	2.00%	6,000	5,880	98.00%
01-0-1090-327	1999 GMC Dump Truck Rest.		0.00%		0.00%	4,500	4,500	100.00%
01-0-1090-328	2022 SCADA Master Plan		0.00%		0.00%	16,000	16,000	100.00%
01-0-1090-329	2022 Pressure Regulating Station		0.00%	4,789	53.21%	9,000	4,211	46.79%
TBD	2000 CAT Backhoe Restoration		0.00%		0.00%	14,500	14,500	100.00%
01-0-1090-331	LDPCSD Technology Upgrades		0.00%	2,985	13.57%	22,000	19,015	86.43%
TBD	Central Station Control Valves		0.00%		0.00%	35,000	35,000	100.00%
TBD	IM4000 Digital Copier System		0.00%		0.00%	9,000	9,000	100.00%
TOTAL NEW CAPITAL PURCHASES/IMPROVEMENTS		-	0.00%	7,894	3.61%	218,500	210,606	96.39%

LDPGSD Financials**Statement of Net Assets (Balance Sheet)****Asset :****for the month ending March 2024**

Cash and investments	\$	482,266
Restricted cash	\$	-
Accts Receivable net of res	\$	307,909
Water Drought Receivable	\$	-
Inventory	\$	69,932
Prpd expense & deposits	\$	34,114
Deferred Outflow of Resources - OPEB	\$	148,073
Deferred Outflow of Resources - Pension	\$	216,130
Total current assets	\$	1,258,423
Property, plant & equipment	\$	14,225,405
less depreciation	\$	(8,457,893)
C I P	\$	160,457
Net P P & E	\$	5,927,969
Other L T Assets		
Total Assets	\$	7,186,392
Liabilites:		
Accounts payable	\$	17,241
Interest payable	\$	570
Water Accrual	\$	17,052
Accrued Payroll	\$	132,712
A/P Accrued Payables	\$	2,682
L T debt, current	\$	106,616
Total current liab	\$	276,873
L T debt		
Post Retirement Benefit	\$	1,887,871
Net Pension Liability	\$	217,883
Deferred Inflow of Resources - OPEB	\$	23,055
Deferred Inflow of Resources - Pension	\$	642,251
Muni Loan	\$	276,640
less current above	\$	(106,616)
Total Liabilites	\$	3,217,958
Net assets	\$	3,968,434
Total liab & net ass't	\$	7,186,392

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
997	000076	USPS	03/04/2024	713.61
1000	000076	USPS	03/19/2024	938.88
1162	000105	PACIFIC GAS & ELECTRIC	03/02/2024	17,888.48
1163	000157	CITY NATIONAL BANK	03/02/2024	59,503.04
1164	0000129	PRECISION ENVIRO-TECH	03/02/2024	400.00
1165	0000103	CENTRAL VALLEY GPS	03/02/2024	83.85
1166	660108	VERIZON WIRELESS	03/02/2024	339.78
1167	000550	LUIS'S HOUSEKEEPING / YARDS	03/02/2024	180.00
1168	0001013	BLOMBERG & GRIFFIN	03/02/2024	750.00
1169	000136	AT&T	03/02/2024	2,740.92
1170	000118	D & D PEST CONTROL *	03/02/2024	38.00
1171	0000605	Black Water Consulting Engineers Inc	03/02/2024	10,173.00
1172	UB*10975	MIGUEL OROZCO JR.	03/02/2024	154.60
1173	UB*10976	PETER SCHIMMELFENNIG	03/02/2024	154.60
1174	UB*10977	BRANDON WINKLES	03/02/2024	154.60
1175	UB*10978	WHITWATER PROPERTIES, LLC	03/02/2024	168.14
1176	265	AWWA Membership	03/08/2024	501.00
1177	000165	ACWA/JPIA	03/08/2024	8,178.50
1178	702	Warmerdam CPA Group	03/08/2024	2,500.00
1179	00071	Mother Lode Answering Service	03/08/2024	555.00
1180	0007349	Recology Mariposa	03/08/2024	317.42
1181	0002321	STREAMLINE	03/08/2024	249.00
1182	000105	PACIFIC GAS & ELECTRIC	03/15/2024	450.52
1183	000105	PACIFIC GAS & ELECTRIC	03/15/2024	713.78
1184	0001765	LISE LEMONNIER	03/15/2024	160.00
1185	0028330	Core & Main LP	03/15/2024	2,668.24
1186	0015180	LIVING IRON STEEL WORKS	03/15/2024	600.00
1187	000585	MO CAL OFFICE SOLUTIONS	03/15/2024	155.24
1188	000550	LUIS'S HOUSEKEEPING / YARDS	03/15/2024	180.00
1189	0001157	Sierra Instant Printing	03/15/2024	1,131.00
1190	000321	MCMASTER - CARR *	03/15/2024	271.79
1191	0000129	PRECISION ENVIRO-TECH	03/15/2024	410.00
1192	000067	GENERAL PLUMBING SUPPLY CO., I	03/25/2024	587.92
1193	0006293	WEX Bank	03/25/2024	1,096.66
1194	0000605	Black Water Consulting Engineers Inc	03/25/2024	12,293.80
1195	000442	KAMPS PROPANE INC.	03/25/2024	524.07
1196	00740827	FERGUSON WATERWORKS	03/25/2024	993.67
1197	000136	AT&T	03/25/2024	2,782.38
1198	000383	BUSINESS CARD	03/25/2024	175.08
1199	000383	BUSINESS CARD	03/25/2024	270.55
1200	000383	BUSINESS CARD	03/25/2024	42.00
1201	0005300	AVENTA TECHNOLOGY INC	03/29/2024	850.00
1202	000067	GENERAL PLUMBING SUPPLY CO., I	03/29/2024	204.25
1203	0000605	Black Water Consulting Engineers Inc	03/29/2024	3,432.00
1204	0000129	PRECISION ENVIRO-TECH	03/29/2024	200.00
1205	0000103	CENTRAL VALLEY GPS	03/29/2024	83.85
1206	660108	VERIZON WIRELESS	03/29/2024	339.78
1207	000118	D & D PEST CONTROL *	03/29/2024	38.00
1208	UB*10979	MR & MRS DAVID GODWIN	03/29/2024	257.62

Report Total: 137,594.62

Regular Meeting Minutes of the Board of Directors

9751 Merced Falls Road

March 18, 2024 at 1:00 p.m.

1. **CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:
The Board of Directors of the Lake Don Pedro Community Services District held a regular meeting at 9751 Merced Falls Rd., La Grange, CA 95329
President Johnson called the meeting to order at 1:02 p.m.
Directors present: Johnson, Smith, Warren, and Ross
Director absent: Hankemeier
Also present AGM D. Savidge
Also present: Board Secretary: S. Marchesiello
2. **PUBLIC COMMENT:**
The Board received no public comment
3. **PRESENTATION ONLY:**
 - a. Presiding Officer's Report
None given at this time
 - b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates***Presented by AGM Dave Savidge***
4. **APPROVAL OF CONSENT AGENDA:** The following items may all be approved in one motion or considered separately as determined appropriate by the President
 - a. Read and file the Treasurer's Report for the period ending February 29, 2024 including summary of claims paid
 - b. Approval of the Minutes of the following meetings:
 - ♦ Special Meeting of February 20, 2024
 - ♦ Special Meeting of March 11, 2024

Motion: To approve the consent calendar

Votes: Carried 4-0

First: Warren Second: Ross

Ayes: Warren, Ross, Smith, Johnson

Absent: Hankemeier

5. **DISCUSSION AND ACTION ITEMS:**
 - a. Discussion / Approval regarding Acceptance of Proposal from Mar-Tech for Clay Valve Upgrade on Enebro

Motion: To approve the recommended motion to approve the proposal and construction from Mar-Tech for the Clay Valve Upgrade on Enebro

Votes: Carried 4-0

First: Smith Second: Johnson

Ayes: Smith, Johnson, Warren, and Ross

Absent: Hankemeier

- b. Discussion / Approval regarding Acceptance of Proposal from Mar-Tech for Clay Valve Upgrade on Tulipan

Motion: To approve the recommended motion to approve the proposal and construction from Mar-Tech for the Clay Valve Upgrade on Tulipan

Votes: Carried 4-0

First: Smith Second: Johnson

Ayes: Smith, Johnson, Warren, and Ross

Nays: Hankemeier

- c. Discussion / Approval of a Resolution to update the PNC Bank Signature Cards Adding all Directors First Names

Motion: To approve the resolution to update the PNC bank signature cards adding all the Directors first names

Votes: Carried 4-0

First: Warren Second: Ross

Ayes: Warren, Ross, Johnson, and Smith

Nays: Hankemeier

Closed Open Session: 1:43 p.m.

Reconvened to Open Session: 2:42 a.m.

6. CLOSED SESSION:

- a. CLOSED SESSION UNDER GOVERNMENT CODE 54957(b)(1)

Public employment

Position: General Manager

Report Out: The Board had elected to hire Dave Savidge as the General Manager commencing March 25, 2024 and this will be a full time position. Mr. Savidge will be offered an additional personal day off each month per fiscal year. This day can be or will be used each month and cannot be accrued in the fiscal year. Dave Savidge has declined the flex plan coverage and medical coverage from Lake Don Pedro Community Services District

Motion: To approve Dave Savidge to begin at step 3 on the salary chart, \$137,647 starting March 25, 2024 annually. Dave Savidge first potential step increase will come at the beginning of fiscal year 2025. All salary charts will change if the Board votes to elect to put a COLA in place in July 2024.

Votes: Carried 4-0

First: Smith Second: Warren

Ayes: Smith, Warren, Johnson, and Ross

Nays: Hankemeier

7. ADJOURNMENT: 2:51 p.m.

Respectfully submitted by,
S. Marchesiello
Board Secretary