



# Lake Don Pedro Community Services District

## General Manager's Report

September 19, 2016

### 1 Report Overview

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I am pleased to present this report of the management activities for the period of mid August to mid September, 2016. This report summarizes the activities of management which both drive the efforts of District staff on a daily basis, but also populates items on the Board's agenda. A detailed quarterly Strategic Plan Update Report will be provided in October 2016.

Leak reports covering the past month for both the raw and treated water systems will be presented at the meeting.

The majority of the management efforts throughout this period was contained in preparing for implementation of the recently approved capital improvement plan, preparing this year's projects for bidding and construction in coordination with the District engineer, completing the paperwork and project closeout for the groundwater wells, researching and documenting the water system in preparation of the maintenance plan.

As with any item of the agenda, I am pleased to answer any questions you may have on this report or any other materials contained in this packet. I can be reached easiest by cell phone or email and will always try to answer your questions in advance of the Board meeting.

### 2 Management and Administration

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#### Water Service

- **DWR IRWMP Grant** – A significant amount of time was spent mapping out and planning the implementation of the IRWMP grant, which involves many activities including designing the water conservation program, developing accounting procedures and practices, negotiating with third party contractors, developing and filing environmental documentation and working with the district engineer in developing plans and specifications for bidding. This level of effort will span the entire 2016/17 fiscal year until project completion in 2018.
  - **Emergency Well Project** – Below are pictures of the final wells with only small contractor punchlist items remaining, such as clearing a tube needed to install a level transmitter and installing additional gates in locations finally agreed upon. We will be scheduling a completion inspection with the state and hope to hold a ribbon cutting at the same time to gain publicity for a job well done with the new water supply.
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*Figure 1 - Medina well*



*Figure 2 - Well #2*



Figure 3 - Well 5

### 3 Finance

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- **Project Grants and Reimbursements** –Final grant reimbursements are being prepared and a verbal update will be provided at the meeting.
- **Questions regarding chemical costs** – A public question was raised as to why so many chemicals were purchased back to back, and why this material did not show as an increase to inventory. The fact is, the District has large bulk chemical storage tanks in the water treatment plant, which are filled when empty and all three necessary treatment chemicals were depleted during the high demand summer months, and filled/billed during the July billing period. These tanks are filled several times per year depending on the amount of water treated. When the chemical is purchased, since the material is expendable within a very short time, as directed by our accountant, we do not add chemical amounts to inventory. After MUCH testing to try to find a less expensive chemical over the years, our staff has found this chemical to produce the best quality finished water consistently.

### 4 Infrastructure and Operations

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- **Annual Water Quality Report and other regulatory requirements** – We are required to send out to all customers an annual water quality report, each year between the end of the calendar year, and July of the subsequent year. This year, as with last, our mailed “consumer Confidence Report” was mailed in July 2016 and covered the water delivered in 2015. Any reference to 2014 in the report should have been for comparison purposes. We are also working with the state on many changes in monthly reporting, and compliance with the Arsenic requirements for the water
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from the new wells, which does contain amounts of (naturally occurring) arsenic over the maximum level, but since blended with surface water, will always meet state standards.

