

## **Regular Meeting Minutes of the Board of Directors**

**9751 Merced Falls Road**  
**March 21, 2016, at 1:00 p.m.**

- 1. CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:  
The Board of Directors of the Lake Don Pedro Community Services District held a special meeting at 9751 Merced Falls Rd., La Grange, CA 95329.  
President Johnson called the meeting to order at 1:01 p.m.  
Directors present: Johnson, Ross, Hankemeier, Sult, and Warren  
Also present: IGM P. Kampa  
Also present: Staff S. Marchesiello  
Also present: Staff R. Gilgo
  
- 2. PUBLIC COMMENT:**  
*Two public members spoke*
  
- 3. PRESENTATION ONLY:**
  - a. Presiding Officer's Report  
*None given at this time*
  
  - b. Interim Manager's Report: Peter J. Kampa  
*Presented by IGM P. Kampa*
  
  - c. Chief Plant Operator's Report: R. Gilgo  
*Presented by Randy Gilgo*
  
  - d. Receive brief management reports on:
    - 1) Operating cost of groundwater wells versus Lake McClure pumps
    - 2) Close out and settlement of the 2012 office fire insurance claim with Special District Risk Management Authority (SDRMA) and related actions
    - 3) Condition assessment for District owned vehicles and equipment  
*Presented by IGM P. Kampa*
  
- 4. APPROVAL OF CONSENT AGENDA: The following items may all be approved in one motion or considered separately as determined appropriate by the President**
  - a. Read and file the February 2016 Treasurer's Report
  - b. Approval of the Minutes – Special Board Meeting February 16, 2016 & Finance Committee Meeting March 7, 2016
  - c. Read and File the SDRMA Correspondence RE: Property/Liability Longevity Distribution
  - d. Approval of a Resolution extending the drought emergency declaration in accordance with the California Public Contract Code

- e. Record of Reimbursements for reimbursements of \$100 or more; Directors, Employees and General Manager

**Motion: To approve items a.b.c. & e on the consent calendar**

**Votes: Carried 5-0**

**First: Sult      Second: Warren**

**Ayes: Sult, Warren, Hankemeier, Ross, and Johnson**

**Nays: None**

**Motion: To approve item d on the consent calendar to approve a resolution extending the drought emergency declaration in accordance with the California Public Contract Code**

**Votes: Carried 5-0**

**First: Warren    Second: Ross**

**Ayes: Warren, Ross, Sult, Hankemeier, and Johnson**

**Nays: None**

## 5. DISCUSSION AND ACTION ITEMS:

- a. Approval of revised project descriptions and budgets under various scenarios for the 2015 Proposition 84 Integrated Regional Water Management grant contract with the Department of Water Resources.

**Motion: To approve the IRWMP budget as presented with anticipated modifications to meet the request of the board with project scope of work to be developed to fit the approved budget within the state grant guidelines**

**Votes: Carried 5-0**

**First: Johnson      Second: Ross**

**Ayes: Johnson, Ross, Warren, Sult, and Hankemeier**

**Nays: None**

- b. Approval of a 2015/16 Budget amendment to reflect the revised final cost estimate for the Emergency Groundwater Well Project

**Motion: To approve 2015/2016 budget amendment for the Emergency Groundwater well projects if the USDA funding is approved with the correction on page 44 Well Budget Amendment**

**Votes: Carried 5-0**

**First: Johnson      Second: Hankemeier**

**Ayes: Johnson, Hankemeier, Ross, Warren, and Sult**

**Nays: None**

- c. Discussion and establishment of priorities for the purpose of development of a Capital Improvement/replacement Plan (CIP) for District assets

***This item was deferred to a future agenda***

- d. Consideration of the development of management objectives for 2016/17

***This item was deferred to a future agenda***

- e. Committee Report Out:  
a. Finance Committee Meeting held March 7, 2016 (Standing)

***The committee met to recommend what financial reports the board wants to include in the monthly packet. They are as follows: balance sheet, consolidated income statement, income statement, investment & reserve report, accounts receivable & payable report, claims summary, separation of capital, revenue & expenses, and a narrative that explains revenues & expenses.***

- b. GM Reporting Committee Meeting held March 7, 2016 (Ad Hoc)

***The committee met to recommend what reports the board wants to include in the monthly packet. They are as follows: well & lake status, completed work / projects, dashboard, annual report of service calls & customer complaints, and outside place of use.***

*Closed open meeting 4:32 p.m.*

*Resumed open meeting 6:05 p.m.*

- 6. CLOSED SESSION – California Government Code Section 54954.5**  
Public Employee Performance Evaluation – General Manager

- 7. OPEN SESSION - REPORT OF ACTION TAKEN IN CLOSED SESSION:**  
*Nothing to report out*

**8. DIRECTORS COMMENTS:**

Director Hankemeier – Commented that he noticed that ‘on Friday the lake level was at 30% full and yesterday it was 29% full so they are still dumping water out of the lake.’

Director Warren – Commented that he sent Pete an email regarding a fish and game requirement.

- 9. ADJOURNMENT:** 6:07 p.m.

Respectfully submitted by,

S. Marchesiello  
Board Secretary