

Regular Meeting Minutes of the Board of Directors

NOTE SPECIAL MEETING LOCATION

Don Pedro High School, Multipurpose Room 3090 Merced Falls Rd
LaGrange, CA 95329

July 18th, 2016, at 1:00 p.m.

1. **CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:
The Board of Directors of the Lake Don Pedro Community Services District held a regular meeting at 3090 Merced Falls Rd., La Grange, CA 95329.
President Johnson called the meeting to order at 1:00 p.m.
Directors present: Johnson, Hankemeier, Sult, Ross, and Warren
Also present: IGM P. Kampa
Also present: Staff S. Marchesiello
2. **PUBLIC COMMENT:**
Three public members spoke
3. **PRESENTATION ONLY:**
 - a. Presiding Officer's Report
President Johnson stated in his report he wanted to address previous questions raised regarding the validity of the board. He wanted it publicly known that his decision to be on the board was to improve the District and he does not have a set agenda other than make it better for the community. He stated that has been his goal for the last 3+ years. He thanked the public that voted for him. He also stated that if you have a technical question to contact Pete Kampa because he is the voice of the District.
 - b. General Manager's Report: Peter J. Kampa
Presented by GM P. Kampa
 - c. Chief Plant Operator's Report: R. Gilgo
Presented by GM P. Kampa
4. **APPROVAL OF CONSENT AGENDA:** The following items may all be approved in one motion or considered separately as determined appropriate by the President
 - a. Read and file the June 2016 Treasurer's Report
 - b. Approval of the Minutes – Finance Committee Meeting of June 20, 2016 and Regular Board Meeting June 20, 2016

Motion: To approve the consent calendar

Votes: Carried 5-0

First: Hankemeier Second: Ross

Ayes: Hankemeier, Ross, Sult, Warren, and Johnson

Nays: None

5. DISCUSSION AND ACTION ITEMS:

- a. Discussion and Action Regarding the District Organizational Chart, Personnel Responsibilities and Position Requirements

Motion: To move forward with the recommended motion to authorize and direct staff to prepare a policy that further defines the General Manager's role and responsibility as it relates to the development and amendment of the district organizational charts and job descriptions, and prepare a revised 2016/17 salary chart for Board consideration

Votes: Carried 5-0

First: Johnson Second: Ross

Ayes: Johnson, Ross, Hankemeier, Sult, and Warren

Nays: None

- b. Adoption of a Resolution Approving a Revised Policy on Employee Benefits including Medical, Dental and Vision and Eligibility Therefore

Motion: To accept the recommended motion to adopt Resolution 2016-xx, a resolution approving a revised policy on employee benefits including medical, dental and vision and eligibility therefore

Votes: Carried 5-0

First: Hankemeier Second: Sult

Ayes: Hankemeier, Sult, Johnson, Ross, and Warren

Nays: None

Public member presented board with hand out requesting it to be a part of the record (see attached)

- c. Adoption of a Resolution Approving Revisions to Personnel Policies Regarding Work Hours and Schedules, Overtime Pay, Standby Duty, Meals and Rest Periods, Salary and Merit Reviews, Use of Time clocks, Cell Phones, Attendance and District Vehicles

Motion: To adopt resolution 2016-xx a resolution approving revisions to personnel policies regarding work hours and schedules, overtime pay, standby duty, meals and rest periods, salary and merit reviews, use of time clocks, cell phones, attendance and district vehicles and all employees receive a copy of the policies and sign their acknowledgment

Votes: Carried 5-0

First: Hankemeier Second: Sult

Ayes: Hankemeier, Sult, Johnson, Ross, and Warren

Nays: None

5. DISCUSSION AND ACTION ITEMS, CON'T:

- d. Review of 2015 Proposition 84 Integrated Regional Water Management Implementation Grant from the Department of Water Resources, and Report on the Process and Schedule for Implementation of:
- i. Grant Agreement Administration
Informational - No action taken

- ii. Emergency Groundwater Well Project
Informational - No action taken
- iii. Regional Water Use Efficiency Project
Informational - No action taken
- iv. Water Service Line Replacement Project
Informational - No action taken

e. **Adoption of a Resolution Approving a New Policy on District Financial Reserves**

Motion: To approve Resolution 2016-xx a resolution approving a new policy on District Financial reserves with the understanding the numbers will be provided to the board for further review

Votes: Carried 4-1

First: Ross Second: Hankemeier

Ayes: Hankemeier, Johnson, Ross, and Warren

Nays: None

Abstain: Sult

6. **DIRECTORS COMMENTS:**

Warren - Commented he liked the new website. He would like to see the IRWMP grant items get fully documented on the site. He would like to see that everything in this packet is posted.

7. **ADJOURNMENT:** 4:30 p.m.

Respectfully submitted by,

S. Marchesiello
Board Secretary

