

Lake Don Pedro Community Services District
9751 Merced Falls Rd. La Grange, CA 95329
(209) 852-2331 – www.ldpcsd.org

DIRECTORS
Dan Hankemeier, President
Emery Ross, Vice President
Dan Johnson
Russell Warren
Nellie Sperry

Regular Meeting of the Board of Directors

9751 Merced Falls Road
September 28, 2021 at 1:00 p.m.

Mission Statement: *The Lake Don Pedro CSD is dedicated to providing our customers with ample quantities of high quality water meeting all standards, in a fiscally responsible manner.*

AGENDA

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance:

2. PUBLIC COMMENT:

Any person may address the Board at this time on any matter within the jurisdiction of the Board that is NOT ON THE AGENDA A maximum of three minutes is allowed each person and a maximum of 20 minutes per topic. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.

3. PRESENTATION ONLY:

- a. Presiding Officer's Report
- b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates

4. APPROVAL OF CONSENT AGENDA: The following items may all be approved in one motion or considered separately as determined appropriate by the President

- a. Read and file the Treasurer's Report for the period ending August 31, 2021 including summary of claims paid
- b. Approval of the Minutes of the Regular Meeting of August 16, 2021, and Special Meeting of September 2, 2021

5. DISCUSSION AND ACTION ITEMS:

- a. Discussion / Approval of a Resolution adopting the Health & Safety Exception Request Letter submitted to MID (Merced Irrigation District) representatives
- b. Discussion / Approval of a Resolution regarding LDPCSD Authorizing the Grant Application, Acceptance and Execution for the Lake McClure Raw Water Intake Station Project

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the District office, 9751 Merced Falls Rd., La Grange, CA 95329 during business hours or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note - a form requesting email delivery of agendas and/or meeting materials must be completed a minimum of one week in advance of the meeting
- Viewed on the Board page of the District's website
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the LDPCSD Board Secretary at (209) 852-2251 Ext. 2. Advance notification will enable the District to make reasonable arrangements to insure accessibility

6. CLOSED SESSION:

- a. CLOSED SESSION - PERSONNEL MATTERS (Government Code §54957)
Public Employee Performance Evaluation, General Manager

7. ADJOURNMENT::

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Lake Don Pedro Community Services District

GENERAL MANAGER'S REPORT

September 28th, 2021

The District's newly renovated floating barge continues to provide water to our community. The barge has performed flawlessly with no issues to date. As reservoir levels continue to decrease, operations staff extend the 12" pipeline sending water uphill to our 65,000-gallon holding tank. Subsequently, water is pumped through our treatment plant before being distributing throughout the system. The decision to invest in this barge renovation by LDPCSD Board of Directors and staff has ensured the District's ability to provide water to our community during this time.

In addition to finding me in my office, I can be reached at the following:

- District phone – (209) 852-2331
- E-mail - Patrick@ldpcsd.org

Grant/Study Updates

- **USDA ECWAG** – The District is currently pursuing **additional** USDA Grant funding under the Emergency Community Water Assistance Grant (ECWAG). Potentially the District can receive up to 1 million dollars to add additional water sources.
- **USDA GRANT INTAKE** – We are moving forward with the applications for permitting this project. This includes preparing section 404 Clean Water Act (US Army Corps) Permit, section 401 Federal Clean Water Act Water Quality Certification, and California Department of Fish and Wildlife Lake and Streambed Alteration Agreement. In a recent meeting with MID representatives, I learned of the potential to extend our intake pumps further than originally anticipated into Barrett Cove. I am awaiting cost estimates for an underwater drone to assist in verifying depths/contours in the area. Any information gained from this drone footage would also assist in the design portion of our project that is required to finalize permits.
- **PROP 218 PUBLIC HEARING** – The Don Pedro Elementary School approved the use of their facilities for a Prop 218 community public hearing at 4pm, on November 8th, 2021. School district policies only allow outdoor meetings at this time on school grounds.

Finalized Prop 218 notices were mailed to ALL District residents and property owners on 9/20/21.

- **SMALL COMMUNITY DROUGHT RELIEF PROGRAM-** Black Water Engineering is currently working on finalizing this application. Once submitted the District may be eligible for Department of Water Resources funding.

Current District Projects

- **EMERGENCY LEAK CREW** – There have been five service and one water main leak since our last meeting. Staff have done a tremendous job replacing these aging lines. **Please see attached staff report.**
- **DISTRICT WELLS**
 - **RANCHITO I** – Operational
 - **RANCHITO II** – Operational
 - **MEDINA I**- Operational
 - **MEDINA II**- Operational
- **PLANT PH / TEMPERATURE MONITORING** – **Completed**
- **DISTRICT SECURITY MONITORING-** **Completed**
- **BOAT PREPARATIONS** – **Completed**
- **PORTER WELL** – The State has requested this potential water source added to the Districts Operations Plan. This will describe in detail project design, and the safety/redundancy/alarm features that will be in place. District contracted Engineer Black Water is currently working with our State Regulator on this.

Operations

- **SERVICE ORDERS** – This past month we have completed 32 service order requests and numerous USA tickets. PG&E has been extremely active within the community replacing poles. Service requests included 11 potential customer leaks.
- **SITE INSPECTIONS** - Staff performs weekly inspections on all water storage facilities. Production wells online are inspected daily.
- **PLANT EFFLUENT METER** – The effluent meter located within the treatment plant stopped functioning. The replacement meter will arrive within the next couple of weeks.

- **MONTHLY METER READS** - Staff performed 1503 monthly meter reads for billing. With the increasing number of new meter's installed staff have been spending more time reading these manually. I am currently working with Badger Meter to upgrade meters that will continue to communicate with the Districts obsolete drive by reading system. Badger Meter is currently working with District accounting software (Springbrook) to ensure a seamless transition.
- **WATER SAMPLES** - Working with our water lab under the guidance of the SWRCB, District staff grab water samples on the 1st or 3rd Tuesday of each month.
- **ALAMO STORAGE TANK** – I am awaiting estimates for replacement Ross pilot valve, Bailey rebuild kit, and the replacement bolt sets. We will then assess if District staff can perform install.

Administrative

- **DISTRICT RETIREMENT OPTIONS** – I am working with CalPers representatives to finalize the setup of this retirement opportunity.
- **HEALTH & SAFETY EXECPTION** – I met with MID representatives recently to discuss the health & safety exception. This would allow the District to pump water regardless of reservoir levels. **Please see attached Staff Report & Letter**
- **ARREARAGES SURVEY** - This program is funded by the State Water Board to provide relief to community water systems for unpaid bills related to the pandemic. The funding will cover water debt from residential and commercial customers accrued between March 4, 2020 and June 15, 2021. To qualify for these funds the water system must complete a survey. The purpose of this survey is to collect necessary data to allow the State Water Board to determine the extent of Residential and Commercial drinking water arrearages and COVID-19 related water system revenue loss and establish eligibility. Secondly, collect the necessary paperwork to process direct payments to water systems for Residential and Commercial drinking water arrearages and COVID-19 related water system debt. The deadline to complete this survey is September 10, 2021.
- **COMMUNITY WATER SYSTEM COVID-19 RELIEF PROGRAM FUNDING-** The District is actively pursuing financial reimbursement for revenue loss associated with the Covid-19 Pandemic.

Sincerely,

Patrick McGowan
General Manager

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT
Water Audit

Water Distribution System:

Date (month/year)	Plant Eff. Meter Reading (ccf)	Plant Eff. Meter Corrected (ccf)	Central Tank Level (feet)	(B) Central Tank Volume (cu. ft.)	Enebro Tank Level (feet)	(C) Enebro Tank Volume (cu. ft.)	Alamo Tank Level (feet)	(D) Alamo Tank Volume (cu. ft.)	Coronado Tank Level (feet)	(E) Coronado Tank Volume (cu. ft.)	Lazo Tank Level (feet)	(F) Lazo Tank Volume (cu. ft.)	Arribata Tank Level (feet)	(G) Arribata Tank Volume (cu. ft.)	Shutevart Tank Level (feet)	(H) Shutevart Tank Volume (cu. ft.)	Customer Meters Total Readings (ccf)	(I) Customer Meters Corrected (ccf)	
Current 09/30/21	1,084,080	1,084,080	28.00	237,856	22.40	18,158.00	11.20	43,102.00	23.10	50,982.00	18.30	10,477.00	22.20	48,977.00	25.20	55,595.00	26,025	26,025	
Last: 07/29/21	1,050,369	1,050,369	20.50	174,144	22.50	19,244.00	10.50	40,409.00	23.20	51,193.00	20.60	11,794.00	26.60	56,884.00	21.20	46,771.00	24,567	24,567	
Difference		33,711	7.50	63,712.00	-0.10	-86.00	0.70	2,694.00	-0.10	-221.00	-2.30	-1,317.00	-4.40	-8,707.00	-4.00	-8,924.00	-1,458	-1,458	
Other metered and unmetered uses (J):																			
Item	**Method Measured	Quantity (ccf)																	
Change in raw water storage	gallons	-993 (ccf)																	
Other, hydrant usage	20 minutes flush	34.25 (ccf)																	
Main flushes, Backwash	14 (60,000) gallon	1694 (ccf)																	
Bulk water sales																			
Swimming pool basin cleaning/filler repair																			
Water quality testing																			
Tank drainage or overflow																			
Other: Brain Breaks	Water in mainline	901 (ccf)																	
Raw Water Main Leak																			
Other: Plant Instrumentation	.47 gallons a minute 24/7	24.43 (ccf)																	
Other: Raw Water Main Leaks	112,000 gallons	149 (ccf)																	
Total (ccf): G		1800 (ccf)																	
Totals for Zone:																			
Flows into System (A)		33,711.00 (ccf)																	
Change in Storage (B+C+D+E+F+G+H)		638.99 (ccf)																	
Flows Out of Zone (I+J)		27,825 (ccf)																	
Real and Apparent Treated Water Loss	CCF =	5,247.33	AC-FT =	12.05	for period: 7/29/21	through	09/30/21	System Loss, %	15.6%										



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Patrick McGowan

Date: September 15th, 2021

Subject: Emergency Leak Report

Description –In the duration of 2018-2019 emergency leak repairs cost LDPCSD approximately \$459,000, with contractors performing the repairs. In October of 2019 the District hired an additional water operator to assist in water system repairs. With Board approval the District began investing in the purchasing of the proper tools and equipment to perform leak repairs within our distribution system. As of January 2020 District operations staff have performed all leak repairs within our operating system, with the exception of 1 raw water main repair. This repair required a large excavator to perform the project safely and efficiently. Since the decision was agreed upon to perform all emergency leak repairs operations staff have completed:

81 Service Line Replacement / Repairs

7 Water Main Repairs

6 Raw Water Main Repairs

Total = 94 Emergency Leak Repairs

Each leak repair is unique. To estimate the value of these services performed by District staff I have looked over past invoices from contracted help to compare and approximate value.

94 Emergency Leak Repairs (\$5000) = \$470,000

In addition to the financial savings, District staff have been swift on performing repairs. This has saved LDPCSD tens of acre feet of water, which is reflected in our water loss numbers. Administrative & Operations staff have worked diligently with one another to accomplish this task, and I am extremely grateful for all of them.

MERCED IRRIGATION DISTRICT DAILY WATER TABULATION AND USE REPORT FOR THE MONTH OF SEPTEMBER

DATE	EXCHEQUER RESERVOIR FT ELEVATION	(+ or (-) FT ELEVATION	EXCHEQUER RESERVOIR AF STORAGE	(+ or (-) FT STORAGE AF CHANGE	AVE. PH DRAFT CFS 24 HOURS	ACRE FEET DISCHARGED 24 HOURS	AVERAGE INFLOW CFS 24 HOURS	TOTAL ACRE FT DISCHARGED YEAR TO DATE	DISCHARGE DEMAND CFS	PRECIPITATION (IN.)		DATE	TEMPERATURE F°			EXCHEQUER ACRE FEET SPILLED	EXCHEQUER ACRE FEET BYPASSED	WEATHER	AVERAGE DISCHARGE C F S	EXCHEQUER DISCHARGE ACRE FEET	LEAKAGE WEIR C F S	GROSS GENERATION K W H
										DAILY	SEASON TOTAL		HIGH	LOW	OBS							
1	694.52	-0.49	249,300	-1,225	616	1,221	38	397,929		0.00	0.03		90	60	61	0	50	CLEAR	641	1,271	BRT	290,000
2	693.72	-0.80	247,328	-1,972	1,000	1,982	37	399,961		0.00	0.03		87	61	64	0	50	CLEAR	1,025	2,032	BRT	480,000
3	693.18	-0.54	246,032	-1,296	672	1,333	38	401,344		0.00	0.03		89	64	67	0	50	CLEAR	697	1,383	BRT	310,000
4	692.58	-0.60	244,592	-1,440	739	1,465	38	402,859		0.00	0.03		94	67	71	0	50	CLEAR	764	1,515	BRT	370,000
5	692.05	-0.53	243,320	-1,272	685	1,358	38	404,267		0.00	0.03		98	70	76	0	50	CLEAR	710	1,408	BRT	330,000
6	691.50	-0.55	242,000	-1,320	672	1,333	38	405,650		0.00	0.03		101	74	77	0	50	CLEAR	697	1,383	BRT	320,000
7	690.95	-0.55	240,680	-1,320	665	1,318	24	407,018		0.00	0.03		101	73	79	0	50	CLEAR	690	1,369	BRT	310,000
8	690.42	-0.53	239,408	-1,272	653	1,295	37	408,363		0.00	0.03		102	76	81	0	50	PT CLOUDY	678	1,345	BRT	310,000
9	689.76	-0.66	237,824	-1,584	735	1,457	37	409,870		0.00	0.03		102	77	78	0	50	PT CLOUDY	760	1,507	BRT	350,000
10	689.23	-0.53	236,552	-1,272	688	1,365	37	411,285		0.00	0.03		94	69	70	0	50	CLEAR	714	1,415	BRT	320,000
11	688.52	-0.71	234,848	-1,704	849	1,683	37	413,018		0.00	0.03		94	68	73	0	50	CLEAR	874	1,733	BRT	390,000
12	688.00	-0.52	233,600	-1,248	630	1,249	37	414,317		0.00	0.03		95	68	70	0	50	CLEAR	655	1,299	BRT	310,000
13	687.34	-0.66	232,082	-1,518	769	1,524	37	415,891		0.00	0.03		95	69	75	0	50	CLEAR	794	1,574	BRT	350,000
14	686.53	-0.81	230,219	-1,863	750	1,487	37	417,428		0.00	0.03		97	69	71	0	50	CLEAR	775	1,537	BRT	350,000
15	685.77	-0.76	228,471	-1,748	867	1,720	37	419,198		0.00	0.03		94	63	64	0	50	CLEAR	893	1,770	BRT	410,000
16	684.97	-0.80	226,631	-1,840	972	1,927	37	421,175		0.00	0.03		88	61	64	0	50	CLEAR	997	1,977	BRT	450,000
17	684.43	-0.54	225,389	-1,242	620	1,229	37	422,454		0.00	0.03		89	61	62	0	50	CLEAR	645	1,279	BRT	280,000
18	683.88	-0.55	224,124	-1,265	632	1,254	37	423,758		0.00	0.03		84	62	70	0	50	CLOUDY	658	1,304	BRT	290,000
19	683.34	-0.54	222,882	-1,242	643	1,276	42	425,084		0.00	0.03		82	59	61	0	50	CLEAR	669	1,326	BRT	290,000
20																						
21																						
22																						
23																						
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25																						
26																						
27																						
28																						
29																						
30																						
31																						

1,388 AF

28,434

**LAKE DON PEDRO
COMMUNITY SERVICES DISTRICT**

Treasurer's Report

Reporting Period: August 2021

The district ended the month of August 2021 with the following balances in our accounts:

*** All bank accounts verified against bank statements**

Restricted:		
Investment - LAIF	\$ 175,026	
Total Restricted:		<u>\$ 175,026</u>
Unrestricted:		
Checking	\$ 76,298	
Money Market - Working Capital	\$ 511,838	
Petty Cash	\$ 125	
Total Unrestricted:		<u>\$ 588,261</u>
Total Restricted & Unrestricted:		<u>\$ 763,287</u>

The district ended August 2021 with the following amounts affecting our financial status:

	<u>Aug-2021</u>	<u>Year to Date</u>
Sales & Business Revenue:	\$ 150,730	\$ 302,731
Total Operating Expenses:	\$ (154,938)	\$ (275,031)
Non-Operating Income/Expense:	\$ (17,287)	\$ (26,257)
Water Drought Income/Expense:	\$ (7,740)	\$ (7,929)
Change in Net Assets (P&L):	\$ (29,235)	\$ (6,486)
Net Cash Flow:	\$ (36,420)	\$ (62,905)

Accounts Receivable:

Billing Time Frame	Utility Billing	Availability Billing	A/R Other	A/R Accrue
Current	\$ 32,438	\$ -	\$ 120	\$ 134,600
> 30 Days	\$ 3,281	\$ 180,210	\$ -	\$ -
> 60 Days	\$ 11,497	\$ -	\$ -	\$ -
> 90 Days	\$ 5,488	\$ -	\$ -	\$ -
> 120 Days	\$ 13,302	\$ -	\$ 35,241	\$ -
Credits	\$ (22,349)			
Total	\$ 43,657	\$ 180,210	\$ 35,361	\$ 134,600
Total Combined	\$ 358,467		\$ 35,361	
 G/L Balance	 \$ 358,467		 \$ 35,361	
Difference	\$ -		\$ -	

* Amount of availability payments received: \$0

* Amount of availability payments outstanding: \$180,210

Accounts Payables:

Payable Time Frame	A/P Trade	A/P Accruals	A/P Water Accrual
Current	\$ 127,829	\$ -	\$ 12,776
> 30 Days	\$ -	\$ -	\$ 12,128
> 60 Days	\$ -	\$ -	\$ -
> 90 Days	\$ -	\$ -	\$ -
Credits	\$ -	\$ -	\$ -
Total	\$ 127,829	\$ -	\$ 24,904
 G/L Balance	 \$ 127,829	 \$ -	 \$ 24,904
Difference	\$0	\$0	\$0

- AP includes City National Bank payment of \$59,503

“ I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expenses for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively”.

Name

Title

Date

Statement of Revenues and Expenses (P&L)
August 2021 & Year-To-Date Versus 6/30/22 Approved Budget

		Aug-21	Aug vs Budget %	2021-2022 YTD	YTD vs Budget %	2021-2022 Budget	Remaining Budget
Revenue							
01-0-3010-301	Meter Reconnection Fee	-	#DIV/0!	-	#DIV/0!	-	-
01-0-3010-302	Donated Capital - Meters Curre	-	0.00%	5,000	5.26%	95,000	90,000
01-0-4010-400	Water Sales Residential	51,944	13.25%	100,874	25.74%	391,900	291,027
01-0-4010-402	Water Availability Revenue	15,018	7.89%	30,028	15.77%	190,400	160,372
01-0-4010-403	Water Service Charges	82,699	7.91%	165,324	15.81%	1,046,000	880,676
01-0-4020-410	Interest Income - LAIF	-	0.00%	143	8.40%	1,700	1,557
01-0-4020-413	Int Inc Penalties - Customer	2,330	10.99%	4,979	23.48%	21,200	16,221
01-0-4020-414	Transfer Fee Income	950	9.22%	1,750	16.99%	10,300	8,550
01-0-4020-415	Other Income	4,617	45.26%	11,042	108.25%	10,200	(842)
01-0-4020-416	Meter Set Fee	-	0.00%	500	5.26%	9,500	9,000
01-0-4020-900	Hydrant Service Charge	32	8.00%	83	20.75%	400	317
01-0-4020-901	Hydrant Rental	40	6.67%	120	20.00%	600	480
01-0-4020-902	Hydrant Consumption	48	6.83%	180	25.77%	700	520
01-0-4020-999	Avail Fee Income	-	0.00%	3,871	161.31%	2,400	(1,471)
01-0-4040-100	Lease Fee	2,350	7.83%	4,700	15.67%	30,000	25,300
TOTAL REVENUE		160,027	8.84%	328,594	18.15%	1,810,300	1,481,706
Expenses							
01-1-5010-100	Regular Pay - Plant	14,938	7.18%	29,422	14.15%	208,000	178,578
01-1-5010-101	Overtime Pay	2,853	10.97%	5,606	21.56%	26,000	20,394
01-1-5010-102	Sick Pay	581	7.65%	676	8.90%	7,600	6,924
01-1-5010-104	Vacation Pay	818	7.43%	1,617	14.70%	11,000	9,383
01-1-5010-105	Holiday Pay	-	0.00%	764	7.80%	9,800	9,036
01-1-5010-200	PERS	1,362	7.56%	2,683	14.90%	18,000	15,317
01-1-5010-201	FICA/Medicare	1,393	7.74%	2,900	16.11%	18,000	15,100
01-1-5010-202	SUI	-	0.00%	-	0.00%	1,700	1,700
01-1-5010-203	Health Insurance	4,311	8.29%	8,622	16.58%	52,000	43,378
01-1-5010-204	Workers Compensation	5,712	64.18%	6,233	70.04%	8,900	2,667
01-1-5010-206	Dental Insurance	315	8.52%	631	17.04%	3,700	3,069
01-1-5010-546	Travel, Meetings & Mileage	-	0.00%	-	0.00%	1,000	1,000
01-1-5020-510	Repair & Maintenance - Plant	12,950	68.16%	17,229	90.68%	19,000	1,771
01-1-5020-511	Repair & Maintenance - Vehicle	729	7.29%	1,656	16.56%	10,000	8,344
01-1-5020-512	Repair & Maintenance - Distribution	2,412	3.60%	3,456	5.16%	67,000	63,544
01-1-5020-515	R&M Transmission - Intake	-	0.00%	-	0.00%	5,000	5,000
01-1-5020-517	R&M Transmission - Well #2	6,426	98.86%	6,426	98.86%	6,500	74
01-1-5020-520	Small Tools & Equipment	806	7.32%	1,203	10.94%	11,000	9,797
01-1-5020-521	Vehicle Equipment Fuel	1,581	7.53%	3,097	14.75%	21,000	17,903
01-1-5020-522	Gas, Oil & Lubricant - Plant	-	0.00%	316	4.51%	7,000	6,684
01-1-5020-524	Health & Safety	468	5.85%	792	9.90%	8,000	7,208
01-1-5020-529	Telephone - T & D	707	7.44%	1,799	18.94%	9,500	7,701
01-1-5020-544	Water Testing Fees	-	0.00%	-	0.00%	15,000	15,000
01-1-5020-545	Water System Fees	-	0.00%	278	6.46%	4,300	4,022
01-1-5020-548	Water Testing Materials	-	0.00%	-	0.00%	1,000	1,000
01-1-5021-521	Water Treatment Chemicals	9,557	20.33%	16,839	35.83%	47,000	30,161
01-1-5021-524	P G & E Power - Office	421	8.43%	833	16.65%	5,000	4,167
01-1-5021-525	P G & E Power - Intake	15,265	16.96%	32,798	36.44%	90,000	57,202
01-1-5021-526	P G & E Power - Well	1,670	37.11%	1,699	37.76%	4,500	2,801
01-1-5021-527	P G & E Power - Water Treatment	3,805	13.12%	7,694	26.53%	29,000	21,306
01-1-5021-528	P G & E Power - Distribution	4,979	13.46%	10,310	27.86%	37,000	26,690
01-1-5021-529	P G & E Power - Well 2	66	2.63%	1,273	50.91%	2,500	1,227
01-1-5021-530	P G & E Power - Medina	425	7.72%	1,097	19.95%	5,500	4,403
01-1-5021-532	P G & E Power - Well 5/6	425	7.72%	1,097	19.95%	5,500	4,403
01-1-5021-561	Purchased Water Actual-mid-p	12,775	15.58%	18,409	22.45%	82,000	63,591
01-1-5023-533	Outside Services	602	8.02%	903	12.04%	7,500	6,597
01-1-5023-535	Fire Protection/Weed Control	-	0.00%	-	0.00%	200	200
01-1-5023-537	Pest Control	34	0.62%	68	1.24%	5,500	5,432
01-1-5023-538	Engineering Services	-	0.00%	-	0.00%	17,000	17,000
01-1-5023-539	Employee Education	-	0.00%	-	0.00%	1,000	1,000
01-1-5024-540	Memberships	158	15.82%	158	15.82%	1,000	842
01-1-5024-543	Licenses, Permits & Cert.	-	0.00%	-	0.00%	1,900	1,900
01-1-5032-583	Depreciation Expense	21,237	8.11%	42,474	16.21%	262,000	219,526
01-2-6010-100	Regular Pay - Administration	17,623	7.37%	34,812	14.57%	239,000	204,188
01-2-6010-101	Overtime Pay	789	52.62%	974	64.93%	1,500	526

		Aug-21	Aug vs Budget %	2021-2022 YTD	YTD vs Budget %	2021-2022 Budget	Remaining Budget
01-2-6010-102	Sick Pay	310	6.60%	445	9.46%	4,700	4,255
01-2-6010-104	Vacation Pay	545	7.58%	1,091	15.15%	7,200	6,109
01-2-6010-105	Holiday Pay	-	0.00%	358	6.89%	5,200	4,842
01-2-6010-200	PERS	1,586	8.09%	3,088	15.76%	19,600	16,512
01-2-6010-201	FICA/Medicare	1,415	8.32%	2,814	16.55%	17,000	14,186
01-2-6010-202	SUI	41	2.53%	82	5.11%	1,600	1,518
01-2-6010-203	Health Insurance	4,582	8.33%	9,164	16.66%	55,000	45,836
01-2-6010-204	Workers Compensation	565	70.61%	617	77.06%	800	184
01-2-6010-206	Dental Insurance	319	8.38%	637	16.77%	3,800	3,163
01-2-6010-207	Vision Care		0.00%		0.00%	150	150
01-2-6010-546	Travel, Meetings & Mileage		0.00%	229	22.89%	1,000	771
01-2-6020-512	Propane		0.00%		0.00%	1,000	1,000
01-2-6020-515	Customer Billing Supplies		0.00%		0.00%	2,600	2,600
01-2-6020-529	Telephone - Admin	1,172	18.03%	2,343	36.04%	6,500	4,157
01-2-6020-530	Office Supplies	153	4.36%	741	21.17%	3,500	2,759
01-2-6020-531	Postage	485	4.95%	976	9.96%	9,800	8,824
01-2-6023-531	Computer IT	3,079	14.66%	5,059	24.09%	21,000	15,941
01-2-6023-532	R & M Equipment		0.00%		0.00%	3,500	3,500
01-2-6023-533	Outside Services	5,000	14.29%	5,000	14.29%	35,000	30,000
01-2-6023-535	Office Cleaning Serv	140	8.24%	280	16.47%	1,700	1,420
01-2-6023-536	Legal Services	936	11.70%	2,089	26.11%	8,000	5,911
01-2-6023-537	Audit Services		0.00%		0.00%	8,500	8,500
01-2-6023-539	Employee Education	-	0.00%	-	0.00%	1,000	1,000
01-2-6024-540	Memberships		0.00%		0.00%	8,600	8,600
01-2-6024-542	Publications	(153)	-19.13%	306	38.21%	800	494
01-2-6024-543	Licenses, Permits & Cert.		0.00%		0.00%	100	100
01-2-6024-999	County Avail Fee		0.00%		0.00%	2,500	2,500
01-3-6025-100	Regular Pay	800	15.09%	1,300	24.53%	5,300	4,000
01-3-6025-201	FICA/Medicare	61	15.30%	99	24.86%	400	301
01-9-6030-546	Travel, Meetings & Mileage		0.00%		0.00%	800	800
01-9-6030-569	Credit Card Service Charges	993	9.37%	2,031	19.16%	10,600	8,569
01-9-6030-572	Business Insurance Expense	5,955	8.27%	11,911	16.54%	72,000	60,089
01-9-6030-576	Misc Other Expense	35	6.06%	187	32.74%	570	383
01-9-6030-577	Retired Employee Health	1,790	7.37%	3,580	14.73%	24,300	20,720
01-9-6031-580	Interest Long Term Debt	3,505	12.21%	5,844	20.36%	28,700	22,856
01-9-6032-583	Depreciation Expense	18	8.88%	36	17.76%	200	164
TOTAL EXPENSES		181,523	10.27%	327,152	18.51%	1,767,620	1,440,469
CAPITAL IMPROVEMENT PROJECTS (IN PROGRESS)							
01-9-6030-590	NBS Rate Evaluation	7,740	59.54%	7,740	59.54%	13,000	5,260
01-9-6030-596	USDA Intake Upgrade		0.00%	189	1.89%	10,000	9,811
01-9-6030-597	DWSRF Expenses	-		-			
TOTAL CIP IN PROGRESS		7,740	33.65%	7,929	34.47%	23,000	15,071
NEW CAPITAL PURCHASES / IMPROVEMENTS							
01-0-1090-216	Auto Meter Read/Replace	4,069	13.56%	4,069	13.56%	30,000	25,931
01-0-1090-314	Barge Renovation	3,700	37.00%	8,598	85.98%	10,000	1,402
01-0-1090-318	2018 SCADA Update Project		0.00%		0.00%	8,000	8,000
01-0-1090-320	Alamo, Enebro & Intake		0.00%		0.00%	16,000	16,000
TBD	Replacement Truck		0.00%		0.00%	27,000	27,000
01-0-1090-219	Fence At Sites		0.00%		0.00%	5,000	5,000
01-0-1090-317	Water Main Replacement		0.00%		0.00%	2,000	2,000
01-0-1090-322	Flushing/Valve Program	-	0.00%	220	1.47%	15,000	14,780
01-0-1090-321	Filter Tank Inspection Cleaning		0.00%		0.00%	10,000	10,000
01-0-1090-325	Plant Security Upgrades	5,112	102.23%	5,112	102.23%	5,000	(112)
TBD	Plant Grounds Upgrades		0.00%		0.00%	5,000	5,000
TBD	Test Wells		0.00%		0.00%	44,000	44,000
TBD	Used Vacuum Truck / Valve Truck		0.00%		0.00%	15,000	15,000
TBD	Office Backup Generator		0.00%		0.00%	5,000	5,000
TOTAL NEW CAPITAL PURCHASES/IMPROVEMENTS		12,881	6.54%	17,999	9.14%	197,000	179,001

LDPCSD Financials**Statement of Net Assets (Balance Sheet)****Asset :****for the month ending August 2021**

Cash and investments	\$	763,287
Restricted cash	\$	-
Accts Receivable net of res	\$	246,699
Water Drought Receivable	\$	-
Inventory	\$	69,931
Prpd expense & deposits	\$	85,845
Deferred Outflow of Resources - OPEB	\$	66,944
Deferred Outflow of Resources - Pension	\$	127,566
Total current assets	\$	1,360,272
Property, plant & equipment	\$	12,991,337
less depreciation	\$	(7,756,963)
C I P	\$	984,540
Net P P & E	\$	6,218,914
Other L T Assets		
Total Assets	\$	7,579,186
Liabilites:		
Accounts payable	\$	127,829
Interest payable	\$	-
Water Accrual	\$	24,904
Accrued Payroll	\$	87,610
A/P Accrued Payables	\$	2,682
L T debt, current	\$	94,348
Total current liab	\$	337,373
L T debt		
Post Retirement Benefit	\$	1,376,220
Net Pension Liability	\$	335,448
Deferred Inflow of Resources - OPEB	\$	38,713
Deferred Inflow of Resources - Pension	\$	52,346
Muni Loan	\$	521,448
less current above	\$	(94,348)
Total Liabilites	\$	2,567,200
Net assets	\$	5,011,986
Total liab & net ass't	\$	7,579,186

<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
24494	000076	USPS	08/03/2021	484.73
25186	000118	D & D PEST CONTROL *	08/09/2021	34.00
25187	000025	CHEMCO PRODUCTS COMPANY	08/09/2021	6,303.41
25188	000095	UNDERGROUND SERVICE ALERT	08/09/2021	277.94
25189	000051	MERCED IRRIGATION DISTRICT	08/09/2021	37,206.95
25190	660108	VERIZON WIRELESS	08/09/2021	224.07
25191	000094	USA BlueBook	08/09/2021	462.26
25192	000067	GENERAL PLUMBING SUPPLY CO., I	08/09/2021	1,831.06
25193	000203	GRISWOLD, LaSALLE, COBB, DOWD	08/09/2021	1,152.67
25194	000165	ACWA/JPIA	08/09/2021	10,683.26
25195	00071	Mother Lode Answering Service	08/09/2021	390.00
25196	0002321	STREAMLINE	08/09/2021	200.00
25197	000545	VALLEY WIDE MOVERS, INC.	08/09/2021	2,500.00
25198	UB*10817	BARNEY/JERI ROEN	08/09/2021	159.10
25199	UB*10818	RON / MICHELLE GOODROW	08/09/2021	153.70
25200	UB*10819	MANUEL CONTRERAS	08/09/2021	148.24
25201	UB*10820	JORDAN & CANDICE GARAY	08/09/2021	80.90
25202	UB*10821	SAUL GONZALEZ	08/09/2021	261.14
25203	UB*10822	NATHAN & ANNE GLENN	08/09/2021	140.70
25204	UB*10823	GOAT PROPERTIES, LLC	08/09/2021	392.86
25205	000105	PACIFIC GAS & ELECTRIC	08/16/2021	27,193.91
25206	00008	SENTRY ALARM SYTEMS	08/16/2021	5,111.70
25207	000606	BARRY ELECTRIC	08/16/2021	550.00
25208	000065	KKI CORPORATION	08/16/2021	67.50
25209	0007349	Recology Mariposa	08/16/2021	300.90
25211	702	Warmerdam CPA Group	08/16/2021	2,500.00
25212	000095	UNDERGROUND SERVICE ALERT	08/16/2021	158.17
25213	000105	PACIFIC GAS & ELECTRIC	08/20/2021	65.81
25214	000105	PACIFIC GAS & ELECTRIC	08/20/2021	849.53
25215	0032605	NBS	08/20/2021	7,640.00
25216	000287	MARIPOSA CO. SCHOOL DISTRICT	08/25/2021	100.00
25217	000383	BUSINESS CARD	08/30/2021	7.95
25218	000383	BUSINESS CARD	08/30/2021	135.50
25219	000383	BUSINESS CARD	08/30/2021	9.12
25220	000383	BUSINESS CARD	08/30/2021	658.95
25221	000383	BUSINESS CARD	08/30/2021	663.80
25222	000550	LUIS'S HOUSEKEEPING / YARDS	08/30/2021	140.00
25223	000067	GENERAL PLUMBING SUPPLY CO., I	08/30/2021	650.33
25224	00072	Itron Inc	08/30/2021	1,713.11
25225	000263	Brenntag	08/30/2021	1,831.38
25226	000025	CHEMCO PRODUCTS COMPANY	08/30/2021	6,311.73
25227	004779	California CAD Solutions	08/30/2021	5,940.00
25228	00008	SENTRY ALARM SYTEMS	08/30/2021	468.00
25229	00018430	Pine Alley Saw Shop	08/30/2021	74.65

Report Total: 126,229.03

Regular Meeting Minutes of the Board of Directors

9751 Merced Falls Road
August 16, 2021 at 1:00 p.m.

1. **CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:
The Board of Directors of the Lake Don Pedro Community Services District held a regular meeting at 9751 Merced Falls Rd., La Grange, CA 95329.
President Hankemeier called the meeting to order at 1:00 p.m.
Directors present: Ross, Hankemeier, Johnson, Sperry
Also present: Director Warren arrived 1:06 p.m.
Also present: GM P. McGowan
Also present: Board Secretary: S. Marchesiello

2. **PUBLIC COMMENT:**
The Board of Directors received no public comments

3. **PRESENTATION ONLY:**
 - a. Presiding Officer's Report
 - b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates*Presented by GM P. McGowan*

4. **APPROVAL OF CONSENT AGENDA:** The following items may all be approved in one motion or considered separately as determined appropriate by the President
 - a. Read and file the Treasurer's Report for the period ending July 31, 2021 including summary of claims paid
 - b. Approval of the Minutes of the Regular Meeting of July 26, 2021, Planning Committee Meeting of August 11, 2021, Personnel Committee Meeting of August 11, 2021,

Motion: To approve the consent calendar
Votes: Carried 4-1
First: Johnson Second: Warren
Ayes: Johnson, Warren, Sperry, and Hankemeier
Nays: Ross

5. **DISCUSSION AND ACTION ITEMS:**
 - a. Discussion / Approval regarding choosing a date for a Prop 218 Hearing to be held regarding LDPCSD proposed rate increases

BREAK: 1:55 p.m.
RESUME: 2:03 p.m.

Motion: To direct GM McGowan to establish dates for the Public Hearing for the Prop 218
Votes: Carried 5-0
First: Johnson Second: Warren
Ayes: Johnson, Warren, Ross, Sperry, and Hankemeier
Absent:

- b. Discussion / Approval of a resolution regarding a Prop 2018 Public Notice

Motion: To approve a resolution to approve the Prop 2018 Public Notice

Votes: Carried 5-0

First: Johnson Second: Warren

Ayes: Johnson, Warren, Ross, Sperry, and Hankemeier

Absent:

- c. Discussion / Action regarding the Planning Meeting Report involving a well agreement with the property owner Mrs. Porter located at 9606 Merced Falls Rd. APN #020-270-003

Motion: To defer this item to a special to a special meeting

Votes: Carried 5-0

First: Ross Second: Warren

Ayes: Ross, Warren, Johnson, Sperry, and Hankemeier

Absent:

- d. Discussion / Action regarding the Personnel Meeting Report Recommendation and Approval of a Resolution adopting CalPERS retirement Plan

Motion: To approve the recommended motion approving supporting the GM in filing the employer adoption form and to approve the resolution adopting CalPERS 457 retirement Plan

Votes: Carried 5-0

First: Warren Second: Sperry

Ayes: Warren, Sperry, Ross, and Hankemeier

Absent: Johnson

Closed Open Meeting: 2:45 p.m.

Reconvene: 3:52 p.m.

6. CLOSED SESSION:

a. CLOSED SESSION - PERSONNEL MATTERS (Government Code §54957)

Public Employee Performance Evaluation, General Manager

CLOSE CLOSED

REPORT OUT: **Directors Hankemeier & Ross will discuss a revised contract for the GM McGowan and determine if it will be for multiple years or a single year and develop goals and objectives for General Manager**

7. ADJOURNMENT: 3:45 p.m.

Respectfully submitted by,

S. Marchesiello
Board Secretary

Special Meeting Minutes of the Board of Directors

9751 Merced Falls Road
September 2, 2021 at 9:00 a.m.

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance:

The Board of Directors of the Lake Don Pedro Community Services District held a regular meeting at 9751 Merced Falls Rd., La Grange, CA 95329.

President Hankemeier called the meeting to order at 9:04 a.m.

Directors present: Ross, Hankemeier, Johnson, Sperry

Directors absent: Warren

Also present: GM P. McGowan

Also present: Board Secretary: S. Marchesiello

2. PUBLIC COMMENT:

The Board of Directors received no public comments

3. DISCUSSION AND ACTION ITEMS:

- a. Discussion / Action regarding the adoption of a resolution approving the formation of an Ad Hoc committee to discuss a revised contract for GM McGowan and Develop Goals and Objectives for the General Manager

Motion: To approve the resolution approving the formation of an Ad Hoc committee to discuss a revised contract for GM McGowan and Develop Goals and Objectives for the General Manager

Votes: Carried 4-0

First: Johnson Second: Ross

Ayes: Johnson, Ross, Sperry, and Hankemeier

Absent: Warren

Closed Open Session: 9:05 a.m.

Reconvene: 9:56 a.m.

4. DISCUSSION/ ACTION: Closed Session

- a. CONFERENCE WITH LEGAL COUNSEL—REAL PROPERTY NEGOTIATIONS

Pursuant to Government Code § 54956.8

Property:	Groundwater well property
Agency Negotiator:	Patrick McGowan
Negotiating Parties:	District and Owner
Under Negotiation:	Price, Terms and Condition

Report out: The board met in closed session and voted unanimously to approve the planning committee's recommendation

The votes taken in closed session are as follows:

Motion: To approve the Planning Committee's recommendation to have GM P. McGowan use the parameters provided by the Board of Directors to negotiate

Votes: Carried 4-0

First: Ross Second: Johnson

Ayes: Johnson, Ross, Sperry, and Hankemeier
Absent: Warren

5. ADJOURNMENT:

Respectfully submitted by,

S. Marchesiello
Board Secretary



Lake Don Pedro Community Services District

STAFF REPORT

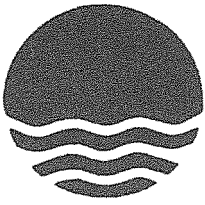
To: Board of Directors

From: Patrick McGowan

Date: September 28th, 2021

Subject: Health & Safety Exception Letter

Description – The purpose of this letter is to certify that, continued diversions under this water right or claim are necessary to meet minimum human health and safety needs as described in California Code of Regulations, title 23, section 878.1. Unlike previous year droughts, Lake Don Pedro Community Services District will be permitted to pump water for health and safety purposes regardless of reservoir levels. The allocated amount of 55 gallons per person daily will be permitted under this exception. The letter was submitted to MID representatives to meet State dead-line of September 10th, 2021.



**LAKE DON PEDRO
COMMUNITY SERVICES DISTRICT**

9751 Merced Falls Road
La Grange, California 95329
(209) 852-2331 • Fax (209) 852-2268

September 1, 2021

Hicham Eltal, PE
Deputy GM, Water Supply / Rights
Merced Irrigation District

Mr. Eltal,

Lake Don Pedro Community Services District is requesting water curtailments to meet minimum health and safety needs as described in California Code of Regulations, title 23, section 878.1. In recent years, LDPCSD has invested heavily in our four existing ground water wells in preparation for subsequent droughts. The total sustainable yield of the district's four groundwater wells could potentially supply approximately 30% of our community's average annual water demand. The existing emergency ground water wells are untested, and reliability is a concern.

During a previous drought from 2014 to 2016, the Lake Don Pedro Community proved its ability to work cooperatively to conserve our water. The LDPCSD Board of Directors have established all policies in place to enact strict water conservation measures. During the period of 2013 to 2015, our community worked together to surpass the State required conservation reduction compliance levels of 25%, and achieved an overall reduction of 51%.

Our water distribution system is approximately fifty-two years of age. We have worked tirelessly in recent years to curtail water loss throughout our water system despite the districts minimal operating budget. These efforts have been widely successful, however, annual water loss numbers continue to linger around 25%.

In order to provide our community the minimum amount of water necessary for human health and safety, LDPCSD is requesting the ability to pump 55 gallons per person daily; the population of the Lake Don Pedro Community is approximately 3,200. In conjunction with the districts average water loss, we arrive at 220,000 gallons of water daily or nearly 21 acre feet of water monthly to meet this minimum requirement.

Thank you,
Patrick McGowan
General Manager
Patrick@ldpcsd.org

RESOLUTION 2020-XX

RESOLUTION OF THE BOARD OF DIRECTORS
OF THE
LAKE DON PEDRO COMMUNITY SERVICES DISTRICT
ADOPTING HEALTH & SAFETY EXCEPTION REQUEST LETTER

WHEREAS, the Lake Don Pedro Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, the purpose of this letter is to certify that, continued diversions under this water right or claim are necessary to meet minimum human health and safety needs as described in California Code of Regulations, title 23, section 878.1; and

WHEREAS, Lake Don Pedro Community Services District will be permitted to pump water for health and safety purposes regardless of reservoir levels; and

WHEREAS, the allocated amount of 55 gallons per person daily will be permitted under this exception; and

WHEREAS, the population of the Lake Don Pedro Community is approximately 3,200. In conjunction with the districts average water loss, we arrive at 220,000 gallons of water daily or nearly 21 acre feet of water monthly to meet this minimum health & safety requirement; and

WHEREAS, the letter was submitted to MID representatives to meet State deadline of September 10th, 2021

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT SHALL ADOPT PROVIDED HEALTH & SAFETY EXCEPTION REQUEST LETTER.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on September 28th, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dan Hankemeier, President, Board of Directors

ATTEST:

Syndie Marchesiello, Secretary
CERTIFICATE OF SECRETARY
(STATE OF CALIFORNIA)
(COUNTY OF MARIPOSA)

I, Syndie Marchesiello, the duly appointed and Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Special Meeting of the Board of Directors of the Lake Don Pedro Community Services District duly called and held at the District office at 9751 Merced Falls Road, La Grange, CA 95239, on September 28th, 2021.

RESOLUTION 2021-XX

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT
AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION
FOR THE LAKE MCCLURE RAW WATER INTAKE STATION PROJECT**

WHEREAS, the Lake Don Pedro Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, the Lake Don Pedro Community Services District (herein referred to as District) proposes to implement the Lake McClure Raw Water Intake Station Project;

WHEREAS, the Raw Water Intake Pump Station Project is being implemented in response to a drought scenario, as defined by Water Code section 13198(a) and is intended to: (1) address immediate impacts on human health and safety; (2) address immediate impacts on fish and wildlife resources; or, (3) provide water to persons or communities that lose or are threatened with the loss or contamination of water supplies;

WHEREAS, the District has the legal authority and is authorized to enter into a funding agreement with the State of California; and

WHEREAS, the District intends to apply for grant funding from the California Department of Water Resources for the Lake McClure Raw Water Intake Station Project;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF LAKE DON PEDRO COMMUNITY SERVICES DISTRICT SHALL ADOPT AS FOLLOWS:

1. That pursuant and subject to all of the terms and provisions of Budget Act of 2021 (Stats. 2021, ch. 69, § 112), District's General Manager, or designee is hereby authorized and directed to prepare and file an application for funding with the Department of Water Resources, and take such other actions as necessary or appropriate to obtain grant funding.
2. The District's General Manager, or designee is hereby authorized and directed to execute the funding agreement with the Department of Water Resources and any amendments thereto.
3. The District's General Manager, or designee is hereby authorized and directed to submit any required documents, invoices, and reports required to obtain grant funding.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on September 28th, 2021, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Dan Hankemeier, President, Board of Directors

ATTEST:

Sydnie Marchesiello, Board Secretary