

Regular Meeting of the Board of Directors

9751 Merced Falls Road

April 20, 2026 at 1:00 p.m.

Mission Statement: The Lake Don Pedro CSD is dedicated to providing our customers with ample quantities of high quality water meeting all standards, in a fiscally responsible manner.

AGENDA

1. CALL TO ORDER: Presiding Officer: Establish Quorum, Pledge of Allegiance:

2. PUBLIC COMMENT:

Any person may address the Board at this time on any matter within the jurisdiction of the Board that is NOT ON THE AGENDA. A maximum of three minutes is allowed each person and a maximum of 20 minutes per topic. Any person wishing to address the Board on an item ON THE AGENDA will be given the opportunity at that time. Speakers are encouraged to consult District Management or Directors prior to agenda preparation regarding any District matters, as no action will be taken on non-agenda issues.

3. PRESENTATION ONLY:

- a. Presiding Officer's Report
- b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates
 - CIP Meter Update
 - Generators Update

4. APPROVAL OF CONSENT AGENDA: The following items may all be approved in one motion or considered separately as determined appropriate by the President

- a. Read and file the Treasurer's Report for the period ending March 31, 2026 including summary of claims paid
- b. Approval of the Minutes of the following meetings:
 - ♦ Special Board Meeting of March 16, 2026

5. DISCUSSION AND ACTION ITEMS:

- a. Discussion / Approval of Resolution 226-xxx Approving the Agreement with Blomberg & Griffin Accountancy Corp for the Completion of the Annual Audit for the Fiscal Years Ending June 30, 2026, 2027, and 2028 (Presentation by V.P. Mike Kirchof)
- b. Discussion / Approval regarding the Continuation of Declaration of Emergency
- c. Discussion / Approval regarding Amendment to Resolution 2023-13 to Resolution 2026-1 Updating Authorized Signatory from Assistant General Manager to General Manager for DWSRF Financing Documents and Related Actions

Meeting agendas and written materials supporting agenda items, if produced, can be received by the public for free in advance of the meeting by any of the following options:

- A paper copy viewed at the District office, 9751 Merced Falls Rd., La Grange, CA 95329 during business hours or mailed pursuant to a written request and payment of associated mailing fees
- An electronic copy received by email. Note - a form requesting email delivery of agendas and/or meeting materials must be completed a minimum of one week in advance of the meeting
- Viewed on the Board page of the District's website
- A limited number of copies of agenda materials will also be available at the meeting

Americans with Disabilities Act Compliance: If you require special assistance to participate in Board Meetings, please contact the LDPCSD Board Secretary at (209) 852-2251 Ext. 2. Advance notification will enable the District to make reasonable arrangements to insure accessibility

d. Discussion / Approval regarding Resolution 2026-xxxx Approving the Revised Job Descriptions, Organizational Chart, and Salary Chart

6. ADJOURNMENT:

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GENERAL MANAGER'S REPORT

April 20, 2026

🦨 Lake Level Summary

Data as of Midnight – April 9, 2026 (DWR):

- Storage: 817,915 AF
- Reservoir Elevation: 835.40 ft
- 80% of Total Capacity
- 146% of Historical Average for This Date
- Total Capacity: 1,024,600 AF
- Historical Average Storage for April 9: 523,704 AF

Barge Readiness and Lake Level Update

We are proceeding with preparations to have the barge fully serviced and ready for deployment should our only operational pump fail. This work is also being accelerated based on information from the boat yard, which reported that Lake McClure staff anticipate lake levels dropping to approximately 680–690 feet by Labor Day weekend. But since this info was given to us, we have had rain and snow and now the level discussed to drop to is 750 feet.

Operational requirements dictate that the barge must be staged and ready at the 720-foot elevation and capable of beginning pumping operations once the lake reaches the 700-foot elevation.

According to the boat yard, current conditions place the lake roughly two months ahead of its typical seasonal pattern.

The work being performed on the barge will be:

Blast and Tar.

Service Mercury 115 Motor.

Change oil/filter/fuel filter/sparkplugs/gear lube.

\$5953.96

☀️ ☐ **Solar Initiatives**

Central Tank

This project is complete and we are now receiving bids to install a fence for security purposes. I signed the PG&E agreement and customer authorization NEM2 interconnection for solar and are waiting for permission to operate letter from PG&E.

Shop Building

All solar panels have been installed and are up and running. Both inverters are on side of the building. One for shop and one for carport. I have also signed the PG&E agreement and customer authorization NEM2 interconnection for solar and are waiting for permission to operate letter from PG&E.

Admin Bldg

All panels have been installed and are up and running. I signed the PG&E agreement and customer authorization NEM2 interconnection for solar and are waiting for permission to operate letter from PG&E.

Carports

Steel fabrication remains delayed due to high statewide demand but Pacific Solar anticipates installation in May.

NEM 2 Reservation

We were approved on April 2nd for the NEM 2 program deadline on all the projects. We are now in the que to get PTO (Permission To Operate) as stated above.

◆ **Grant & Study Updates**

DWR Raw Water Intake Pump Station

Mountain Cascade has separated ways with the construction foreman on this job. We have been calling for updates and are pushing to get this project completed. The second week of May is the next attempt to lower the new pump and cage.

Filter System Update

Karbonous arrived on Tuesday and began the filter media replacement project. The work was originally expected to take two days; however, several logistical issues have extended the schedule. One filter cell will be completed by Friday. The male adapter that failed was repaired, and all remaining adapters were found to be in acceptable condition. These filters are 60 years old and the life span according to Karbonous is 20 to 30 years. Karbonous will return on Monday to begin work on the second filter.

An ACWA (Association of California Water Agencies) representative met with Syndie and I to review the resources available to the District. They outlined potential support in the areas of training, education, and access to grant-writing services. The representative is confirming what specific programs we qualify for and will follow up with additional information.

☉ □ Operations Overview

- Power outage had call duty respond at night to start generators and reset soft start at Tulipan. We had to call the manufacturer to get the soft start back online as well as Barry Electric.
- Sed basin was cleaned on the April 9th. All day event.
- Crews are fixing service leaks and replacing broken meter boxes in the system
- Randy has taken on the task of relocating the pH monitor from the plant into the lab room. The goal is to monitor the pH levels closer to the source water. Also he has completed the CCR's and 90% completion of the Annual Report.
- Jose's crew rerouted Central Tanks drain line to the back of the property

Generators

April 2nd, Sharon from ATEEM came out to our site from Sacramento to evaluate all sites that need generators. She was wanting to know location and power demands in order to size the generator. We will be able to review her report when she is completed. Approximately two months.

Upcoming Crew Projects

- Alamo Hydro Station Heat Wrap – **Complete**
- Alamo 10-inch Valve – **Completed**
- Alamo Electronic Butterfly Valve – **On Hold**
- Coronado Bypass Repair - **Complete**
- Lazo RTU Panel Repair

- Arbolada RTU Panel Rebuild – **Completed**
- Sturdevant RTU Panel Rebuild – **Completed**
- Coronado RTU Panel Rebuild

Updates on Meter Program and Generator Program

💰 Financial Overview

As of March 31st, 2026, LDPCSD remains financially stable, with revenues and expenditures tracking closely with budget projections.

Major Upcoming Expenditures

- Alamo Electronic Butterfly Valve – **On Hold**
- Solar Installations (Admin Building & Central Tank) – Partial Payment Issued-**Waiting on NEM 2 PTO (Permission To Operate)**
- Raw Water Tank – **Paid** (One payment remaining in September)
- Filter Media Replacement

☐ Safety Meetings

Staff completed the 2 hour **Confined Space Online Training** through NATEC. Monthly safety meetings continue to reinforce best practices, regulatory compliance, and a culture of workplace safety and accountability.

📞 Contact Information

For questions or additional information, please contact:

- **District Office:** (209) 852-2331 Ext. 1
- **Email:** dave@ldpcsd.org

End of Month Water Report

Mar 2026

Description	CCF	Acre/ft.	Percent	
Water pumped from Lake McClure acre/ft.	14020	32.19		
Water pumped from Well acre/ft.	1789	4.11		
Total Pumped acre/ft.		36.29		
Last month acre/ft.		24.11		
Difference from last month %			50.53%	
Treated water sold acre/ft.	11980	27.50		
Last month treated water sold acre/ft.		17.65		
Difference from last month %			35.82%	
Golf course water sold acre/ft.	0	0.00		
Hydrant usage	17.3	0.04		
Billed Metered Customers				1543
Meters with no consumption this month				296
Meters with no consumption last month				343
Usage outside filed MID Place of Use	474	1.09		
Total acre/ft. from Wells		4.11		
Backwash/Rinse on start up	977	2.24		
Plant Process Equipment (FIXED VALUE)	75	0.17		
Water in Distribution system (Averaged Main Size) FIXED VALUE	901	2.07		
Sed Basin cleaning	0	0.00		
Raw Storage Difference from last month	235.3	0.54		
Treated storage difference from last month	16.6	0.04		
Total water loss in acre/ft. (Leaks and Evaporation)		3.69	10.16%	

End of the Month MID LakeMcClure Readings

Date of Reading	3/30/2026	
Inflow	2904	CFS (Cubic Feet Per Second)
Storage	798,827	AF (Acre Feet)
Elevation	832.19	Feet Above Mean Sea Level
Outflow	942	CFS (Cubic Feet Per Second)
Lake McClure Capacity	1,024,600	AF (Acre Feet)

Project Name & Description: Generator Program -Create a plan that includes amount of generators needed, sizes, electrical demands and costs. The goal is to submit this plan to the SWRCB and pursue grants.

Start Date: March 2026

Target Date: December 2026

Date	Status	%Complete	Notes
March		100%	Conference call with DDW to discuss potential funding pathways. TEAMS meeting with BlackWater and ATEEM and set up site visit.
April		100%	Met with ATEEM and BlackWater field site visits for generator info. Report should be complete in a couple of months.
May			
June	Pending	0%	Should have report to review.
July			
August			
September			
October			
November			
December			

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT

Treasurer's Report

Reporting Period: March 2026

The district ended the month of March 2026 with the following balances in our accounts:

* All bank accounts verified against bank statements

Restricted:		
Investment - LAIF	\$	200,203
Total Restricted:	\$	<u>200,203</u>
Unrestricted:		
Checking	\$	35,349
Money Market - Working Capital	\$	583,595
Petty Cash	\$	<u>125</u>
Total Unrestricted:	\$	<u>619,069</u>
Total Restricted & Unrestricted:	\$	<u>819,272</u>

The district ended March 2026 with the following amounts affecting our financial status:

	Mar-2026	Year to Date
Sales & Business Revenue:	\$ 198,117	\$ 1,823,738
Total Operating Expenses:	\$ (144,131)	\$ (1,484,327)
Non-Operating Income/Expense:	\$ (31,028)	\$ (99,397)
Change in Net Assets (P&L):	\$ 22,959	\$ 240,014
Net Cash Flow:	\$ 27,646	\$ 153,817

Accounts Receivable:

Billing Time Frame	Utility Billing	Availability Billing	A/R Other	A/R Accrue
Current	\$ 63,319	\$ -	\$ -	\$ 182,590
> 30 Days	\$ 26,404	\$ -	\$ -	\$ -
> 60 Days	\$ 15,666	\$ -	\$ -	\$ -
> 90 Days	\$ 11,396	\$ -	\$ -	\$ -
> 120 Days	\$ 72,902	\$ 178,950	\$ 35,351	\$ -
Credits	\$ (50,178)	\$ -	\$ -	\$ -
Total	\$ 139,509	\$ 178,950	\$ 35,351	\$ 182,590
Total Combined	\$ 501,049		\$ 35,351	
G/L Balance	\$ 501,049		\$ 35,351	
Difference	\$ -		\$ -	

* Amount of availability payments received: \$68,863

* Amount of availability payments outstanding: \$110,087

Accounts Payables:

Payable Time Frame	A/P Trade	A/P Accruals	A/P Water Accrual
Current	\$ 30,980	\$ -	\$ 6,564
> 30 Days	\$ -	\$ -	\$ 1,862
> 60 Days	\$ -	\$ -	\$ 5,010
> 90 Days	\$ -	\$ -	\$ -
Credits	\$ -	\$ -	\$ -
Total	\$ 30,980	\$ -	\$ 13,436
G/L Balance	\$ 30,980	\$ -	\$ 13,436
Difference	\$0	\$0	\$0

“ I certify that the District investments have been made in accordance with the Investment Policy. I further certify that the District has adequate revenue to cover its operating expenses for the next six months, in accordance with California Government Code Sections 53646 (b) (2) and (3) respectively”.

Name	Title	Date
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Statement of Revenues and Expenses (P&L)
March 2026 & Year-To-Date Versus 6/30/26 Approved Budget

		Mar-26	March vs Budget %	2025-2026 YTD	YTD vs Budget %	2025-2026 Budget	Remaining Budget	Available Budget %
Revenue								
01-0-3010-301	Meter Reconnection Fee		0.00%		0.00%	100	100	100.00%
01-0-3010-302	Donated Capital - Meters Curre	-	0.00%	15,000	50.00%	30,000	15,000	50.00%
01-0-4010-400	Water Sales Residential	33,909	7.54%	346,903	77.15%	449,669	102,766	22.85%
01-0-4010-402	Water Availability Revenue	14,913	8.56%	129,801	74.48%	174,273	44,472	25.52%
01-0-4010-403	Water Service Charges	148,745	8.27%	1,338,710	74.42%	1,798,797	460,087	25.58%
01-0-4020-410	Interest Income - LAIF	-	0.00%	6,359	141.32%	4,500	(1,859)	-41.32%
01-0-4020-413	Int Inc Penalties - Customer	4,527	10.29%	47,537	108.04%	44,000	(3,537)	-8.04%
01-0-4020-414	Transfer Fee Income	550	10.19%	4,150	76.85%	5,400	1,250	23.15%
01-0-4020-415	Other Income	(36)	-2.00%	722	40.10%	1,800	1,078	59.90%
01-0-4020-416	Meter Set Fee	-	0.00%	1,500	37.50%	4,000	2,500	62.50%
01-0-4020-900	Hydrant Service Charge	-	0.00%	35	35.00%	100	65	65.00%
01-0-4020-901	Hydrant Rental	-	0.00%	200	50.00%	400	200	50.00%
01-0-4020-902	Hydrant Consumption	-	0.00%	424	44.61%	950	526	55.39%
01-0-4020-999	Avail Fee Income	-	0.00%	2,016	91.64%	2,200	184	8.36%
01-0-4040-100	Lease Fee	4,090	14.50%	21,875	77.57%	28,200	6,325	22.43%
TOTAL REVENUE		206,698	8.12%	1,915,231	75.27%	2,544,389	629,158	24.73%
Expenses								
01-1-5010-100	Regular Pay - Plant	17,627	6.31%	190,896	68.33%	279,364	88,468	31.67%
01-1-5010-101	Overtime Pay	2,520	8.81%	28,997	78.37%	37,000	8,003	21.63%
01-1-5010-102	Sick Pay	783	6.09%	6,825	53.11%	12,850	6,025	46.89%
01-1-5010-104	Vacation Pay	1,298	7.68%	15,143	89.64%	16,892	1,750	10.36%
01-1-5010-105	Holiday Pay	917	4.27%	14,461	67.34%	21,476	7,015	32.66%
01-1-5010-200	PERS	1,878	6.47%	21,540	74.18%	29,039	7,499	25.82%
01-1-5010-201	FICA/Medicare	1,761	6.75%	20,203	77.40%	26,104	5,901	22.60%
01-1-5010-202	SUI	33	5.64%	557	94.33%	591	34	5.67%
01-1-5010-203	Health Insurance	5,211	7.86%	59,151	89.27%	66,282	7,111	10.73%
01-1-5010-204	Workers Compensation	962	7.79%	13,002	105.23%	12,356	(647)	-5.23%
01-1-5010-206	Dental Insurance	386	8.84%	3,476	79.53%	4,370	894	20.47%
01-1-5010-546	Travel, Meetings & Mileage		0.00%	3,336	181.96%	1,833	(1,503)	-81.96%
01-1-5020-510	Repair & Maintenance - Plant	988	1.98%	27,832	55.66%	50,000	22,168	44.34%
01-1-5020-511	Repair & Maintenance - Vehicle	-	0.00%	8,456	42.28%	20,000	11,544	57.72%
01-1-5020-512	Repair & Maintenance - Distribution	8,373	12.88%	78,120	120.19%	65,000	(13,120)	-20.19%
01-1-5020-520	Small Tools & Equipment	397	5.51%	7,591	105.43%	7,200	(391)	-5.43%
01-1-5020-521	Vehicle Equipment Fuel	959	4.56%	12,211	58.15%	21,000	8,789	41.85%
01-1-5020-522	Gas, Oil & Lubricant - Plant	100	3.33%	2,659	88.62%	3,000	341	11.38%
01-1-5020-524	Health & Safety	-	0.00%	5,810	78.51%	7,400	1,590	21.49%
01-1-5020-529	Telephone - T & D	2,668	12.70%	26,122	124.39%	21,000	(5,122)	-24.39%
01-1-5020-544	Water Testing Fees	820	5.59%	11,925	81.26%	14,675	2,750	18.74%
01-1-5020-545	Water System Fees	-	0.00%	10,310	75.25%	13,700	3,390	24.75%
01-1-5020-548	Water Testing Materials	3,335	104.22%	3,872	120.99%	3,200	(672)	-20.99%
01-1-5021-521	Water Treatment Chemicals	-	0.00%	26,359	28.16%	93,600	67,241	71.84%
01-1-5021-524	P G & E Power - Office	239	4.94%	3,645	75.30%	4,840	1,195	24.70%
01-1-5021-525	P G & E Power - Intake	11,135	5.86%	137,637	72.44%	190,000	52,363	27.56%
01-1-5021-526	P G & E Power - Well	25	9.96%	279	111.52%	250	(29)	-11.52%
01-1-5021-527	P G & E Power - Water Treatment	2,557	4.26%	37,310	62.18%	60,000	22,690	37.82%
01-1-5021-528	P G & E Power - Distribution	4,020	5.36%	50,586	67.45%	75,000	24,414	32.55%
01-1-5021-529	P G & E Power - Well 2	870	5.80%	9,743	64.95%	15,000	5,257	35.05%
01-1-5021-530	P G & E Power - Medina	41	4.09%	541	54.07%	1,000	459	45.93%
01-1-5021-561	Purchased Water Actual-mid-p	6,564	5.25%	55,514	44.41%	125,000	69,486	55.59%
01-1-5023-533	Outside Services	-	0.00%	8,014	53.43%	15,000	6,986	46.57%
01-1-5023-535	Fire Protection/Weed Control	-	0.00%	5,250	105.00%	5,000	(250)	-5.00%
01-1-5023-537	Pest Control	40	7.27%	320	58.18%	550	230	41.82%
01-1-5023-538	Engineering Services	-	0.00%	-	0.00%	3,500	3,500	100.00%
01-1-5023-539	Employee Education	-	0.00%	407	13.57%	3,000	2,593	86.43%
01-1-5024-540	Memberships	-	0.00%	967	64.48%	1,500	533	35.52%
01-1-5024-543	Licenses, Permits & Cert.	-	0.00%	314	26.17%	1,200	886	73.83%
01-1-5032-583	Depreciation Expense	24,032	8.01%	216,124	72.04%	300,000	83,876	27.96%
01-2-6010-100	Regular Pay - Administration	23,443	7.89%	214,077	72.02%	297,252	83,175	27.98%
01-2-6010-101	Overtime Pay	91	2.61%	1,667	47.63%	3,500	1,833	52.37%
01-2-6010-102	Sick Pay	848	6.90%	10,975	89.32%	12,287	1,312	10.68%
01-2-6010-104	Vacation Pay	1,250	6.94%	17,590	97.72%	18,000	410	2.28%
01-2-6010-105	Holiday Pay	487	6.96%	6,821	97.44%	7,000	179	2.56%
01-2-6010-200	PERS	2,054	7.61%	20,477	75.84%	27,000	6,523	24.16%
01-2-6010-201	FICA/Medicare	1,852	7.88%	18,955	80.66%	23,500	4,545	19.34%
01-2-6010-202	SUI	39	4.68%	452	53.75%	840	389	46.25%
01-2-6010-203	Health Insurance	2,284	8.73%	19,514	74.60%	26,157	6,643	25.40%
01-2-6010-204	Workers Compensation	95	13.25%	1,286	179.07%	718	(568)	-79.07%
01-2-6010-206	Dental Insurance	158	6.88%	1,425	61.94%	2,300	875	38.06%
01-2-6010-207	Vision Care	-	0.00%	-	0.00%	210	210	100.00%

	Mar-26	March vs Budget %	2025-2026 YTD	YTD vs Budget %	2025-2026 Budget	Remaining Budget	Available Budget %
01-2-6010-546							
01-2-6020-512							
01-2-6020-515							
01-2-6020-529							
01-2-6020-530							
01-2-6020-531							
01-2-6023-531							
01-2-6023-532							
01-2-6023-533							
01-2-6023-535							
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01-2-6024-540							
01-2-6024-542							
01-2-6024-543							
01-2-6024-999							
01-3-6025-100							
01-3-6025-201							
01-9-6030-546							
01-9-6030-569							
01-9-6030-570							
01-9-6030-572							
01-9-6030-576							
01-9-6030-577							
01-9-6031-580							
01-9-6031-581							
01-9-6032-583							
TOTAL EXPENSES	168,515	7.07%	1,719,201	71.73%	2,396,902	677,701	28.27%
CAPITAL IMPROVEMENT PROJECTS (IN PROGRESS)							
01-9-6030-590							
01-9-6030-596							
01-9-6030-597							
01-9-6030-598							
01-9-6030-599							
TOTAL CIP IN PROGRESS*	14,224	#DIV/0!	1,631,563	#DIV/0!	-	(1,631,563)	#DIV/0!
CARRYOVER PROJECT (GRANT) REVENUE							
01-0-4020-430							
01-0-4020-431							
TOTAL CARRYOVER PROJECT REVENUE*	-	#DIV/0!	1,675,547	#DIV/0!	-	(1,675,547)	#DIV/0!
NEW CAPITAL PURCHASES / IMPROVEMENTS							
01-0-1090-170							
01-0-1090-300							
01-0-1090-321							
01-0-1090-322							
01-0-1090-330							
01-0-1090-332							
01-0-1090-333							
01-0-1090-334							
TBD							
TBD							
TBD							
01-0-1070-162							
01-0-1070-164							
TOTAL NEW CAPITAL PURCHASES/IMPROVEMENTS	9,424	1.20%	36,097	4.59%	786,708	750,611	95.41%

*No budget listed for ongoing DWR and SWRCB projects that are 100% reimbursed

*** Original budgeted amount included a typo, budget listed as \$3,000 when it should have been \$30,000

LDPCSD Financials**Statement of Net Assets (Balance Sheet)
for the month ending March 2026****Asset :**

Cash and investments	\$	819,272
Restricted cash	\$	-
Accts Receivable net of res	\$	424,931
Water Drought Receivable	\$	-
Inventory	\$	69,932
Prpd expense & deposits	\$	32,506
Deferred Outflow of Resources - OPEB	\$	148,073
Deferred Outflow of Resources - Pension	\$	390,475
Total current assets	\$	1,885,189

Property, plant & equipment	\$	14,383,621
less depreciation	\$	(9,005,948)
C I P	\$	124,495
Net P P & E	\$	5,502,168

Other L T Assets

Total Assets	\$	7,387,358
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Liabilites:

Accounts payable	\$	30,980
Interest payable	\$	120
Water Accrual	\$	13,436
Accrued Payroll	\$	180,496
A/P Accrued Payables	\$	2,682
L T debt, current	\$	58,066
Total current liab	\$	285,779

L T debt

Post Retirment Benefit	\$	1,887,871
Net Pension Liability	\$	483,197
Deferred Inflow of Resources - OPEB	\$	23,055
Deferred Inflow of Resources - Pension	\$	421,133
Muni Loan	\$	58,066
Verizon Lease	\$	44,168
less current above	\$	(58,066)

Total Liabilites	\$	3,145,203
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Net assets	\$	4,242,155
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Total liab & net ass't	\$	7,387,358
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<u>Check Number</u>	<u>Vendor No</u>	<u>Vendor Name</u>	<u>Check Date</u>	<u>Check Amount</u>
1910	000076	USPS	03/02/2026	807.31
2151	000076	USPS	03/27/2026	919.27
2190	660108	VERIZON WIRELESS	03/02/2026	344.96
2191	000550	LUIS'S HOUSEKEEPING / YARDS	03/02/2026	180.00
2192	000118	D & D PEST CONTROL *	03/02/2026	40.00
2193	0003120	RCAC	03/02/2026	129.53
2194	000175	SAFE T LITE OF MODESTO INC.	03/02/2026	231.26
2195	000585	MO CAL OFFICE SOLUTIONS	03/02/2026	126.21
2196	0000129	PRECISION ENVIRO-TECH	03/02/2026	260.00
2197	0000536	AGUSTIN CAMPOS	03/02/2026	496.00
2198	UB*11063	DAVID RODRIGUES	03/02/2026	205.93
2199	UB*11064	MR & MRS DAVID GRISWOLD	03/02/2026	70.89
2200	UB*11065	ROSS HERRINGTON	03/02/2026	51.09
2201	UB*11066	RUTH GUZMAN	03/02/2026	63.14
2202	000118	D & D PEST CONTROL *	03/06/2026	5,250.00
2203	000105	PACIFIC GAS & ELECTRIC	03/06/2026	16,637.13
2204	0000231	Bonander Buick-GMC	03/06/2026	23.14
2205	0001013	BLOMBERG & GRIFFIN	03/06/2026	10,575.00
2206	0007349	Recology Mariposa	03/06/2026	402.61
2207	0001526	BRIAN AYALA	03/06/2026	84.46
2208	0001157	Sierra Instant Printing	03/06/2026	163.13
2209	00071	Mother Lode Answering Service	03/06/2026	691.00
2210	0026060	HCD	03/06/2026	2,673.00
2211	0026060	HCD	03/06/2026	2,673.00
2212	0002321	STREAMLINE	03/06/2026	392.70
2213	000165	ACWA/JPIA	03/06/2026	8,609.76
2214	702	Warmerdam CPA Group	03/13/2026	3,000.00
2215	000585	MO CAL OFFICE SOLUTIONS	03/13/2026	112.49
2216	00740827	FERGUSON WATERWORKS	03/13/2026	336.89
2217	101019	McMaster-Carr	03/13/2026	173.04
2218	000442	KAMPS PROPANE INC.	03/13/2026	503.84
2219	0000129	PRECISION ENVIRO-TECH	03/13/2026	560.00
2220	0006293	WEX Bank	03/13/2026	958.51
2221	000383	BUSINESS CARD	03/20/2026	22.58
2222	000383	BUSINESS CARD	03/20/2026	479.81
2223	000383	BUSINESS CARD	03/20/2026	100.14
2224	000383	BUSINESS CARD	03/20/2026	384.96
2225	0000103	CENTRAL VALLEY GPS	03/20/2026	223.60
2226	0001157	Sierra Instant Printing	03/20/2026	87.00
2227	0005300	AVENTA TECHNOLOGY INC	03/20/2026	850.00
2228	000606	BARRY ELECTRIC	03/20/2026	675.00
2229	000105	PACIFIC GAS & ELECTRIC	03/20/2026	40.93
2230	000105	PACIFIC GAS & ELECTRIC	03/20/2026	870.41
2231	0000276	BSK Associates	03/20/2026	3,335.00
2232	101019	McMaster-Carr	03/20/2026	57.15
2233	00740827	FERGUSON WATERWORKS	03/20/2026	4,341.86
2234	000136	AT&T	03/20/2026	5,627.24
2235	0000536	AGUSTIN CAMPOS	03/20/2026	43.34
2236	00740827	FERGUSON WATERWORKS	03/30/2026	404.53
2237	004779	California CAD Solutions	03/30/2026	2,971.00
2238	000118	D & D PEST CONTROL *	03/30/2026	40.00
2239	0000129	PRECISION ENVIRO-TECH	03/30/2026	260.00
2240	0000605	Black Water Consulting Engineers Inc	03/30/2026	14,224.00
2241	000550	LUIS'S HOUSEKEEPING / YARDS	03/30/2026	180.00
2242	660108	VERIZON WIRELESS	03/30/2026	344.96
2243	0001157	Sierra Instant Printing	03/30/2026	1,297.93

Report Total: 94,606.73

Regular Meeting Minutes of the Board of Directors

9751 Merced Falls Road

March 16, 2026 at 1:00 p.m.

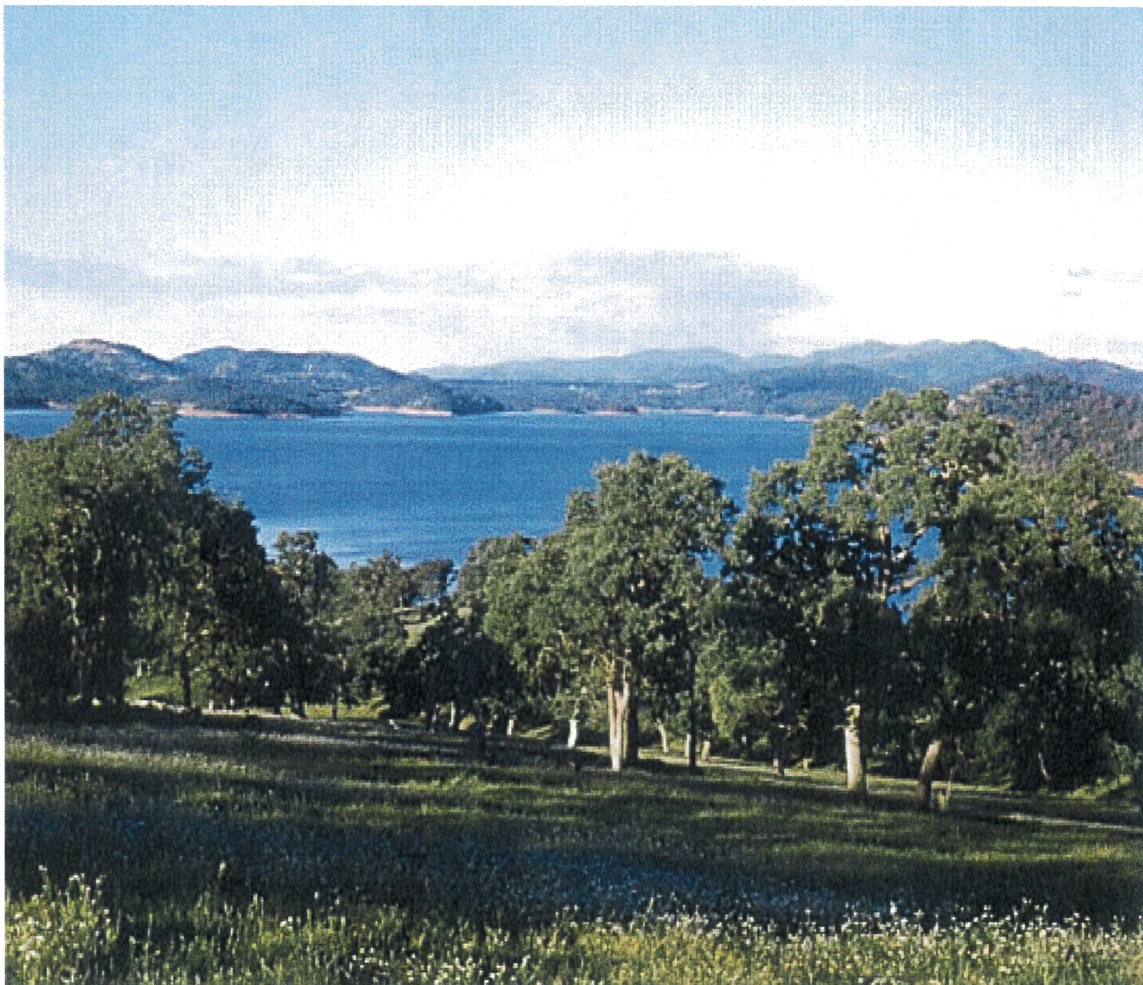
- 1. CALL TO ORDER:** Presiding Officer: Establish Quorum, Pledge of Allegiance:
The Board of Directors of the Lake Don Pedro Community Services District held a regular meeting at 9751 Merced Falls Rd., La Grange, CA 95329
President Johnson called the meeting to order at 1:00 p.m.
Directors present: Smith, Phillips, Warren, and Ross
Directors absent: Johnson
Also present GM D. Savidge
Also present: Board Secretary: S. Marchesiello
- 2. PUBLIC COMMENT:**
The Board received no public comment
- 3. PRESENTATION ONLY:**
 - a. Presiding Officer's Report
None given at this time
 - b. General Manager's Report:
 - Grant / Study Updates
 - Current District Projects
 - Operations Updates
 - Administrative Updates***Presented by GM Dave Savidge***
- 4. APPROVAL OF CONSENT AGENDA:** The following items may all be approved in one motion or considered separately as determined appropriate by the President
 - a. Read and file the Treasurer's Report for the period ending February 28, 2026 including summary of claims paid
 - b. Approval of the Minutes of the following meetings:
 - ♦ Special Board Meeting of February 17, 2026

Motion: To approve the consent calendar
Votes: Carried 4-0
First: Ross Second: Warren
Ayes: Ross, Warren, Johnson, Ross, and Phillips
Absent: Johnson
- 5. DISCUSSION AND ACTION ITEMS:**
 - a. Discussion / Approval regarding the Continuation of Declaration of Emergency

Motion: To approve the continuation of declaration of emergency
Votes: Carried 4-0
First: Phillips Second: Ross
Ayes: Phillips, Ross, Warren, and Smith
Absent: Johnson
- 6. ADJOURNMENT: 1:23 p.m.**
Respectfully submitted by,
S. Marchesiello Board Secretary

INDEPENDENT AUDIT PROPOSAL

Lake Don Pedro Community Services District



Lake Don Pedro Community Services District Audit Proposal

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Lake Don Pedro Community Services District - Audit Proposal-Page 1

TRANSMITTAL LETTER

Board of Directors
Lake Don Pedro Community Service District (CSD)
9751 Merced Falls Road
La Grange, CA 95329

April 16, 2026

Dear Board of Directors:

Thank you for the opportunity to submit the following proposal to serve as independent auditor for the Lake Don Pedro Community Service District (CSD).

We propose to conduct the audits of the financial statements of the Lake Don Pedro Community Service District (CSD) for the years ending June 30, 2026, 2027, and 2028.

We will plan and perform the audits in accordance with generally accepted auditing standards and the State Controller's minimum audit requirements for California Special Districts. The audits will include all funds of the Lake Don Pedro Community Services District. If our audit report is other than unqualified, we will fully discuss the reason with the District's manager prior to presentation of the report. If during the audit, we become aware of significant deficiencies in the design or operation of internal controls or of ways management practices can be improved, we will communicate such information to the District Board of Directors in a separate letter.

We propose to begin the audits for the years ended June 30, 2026, 2027, and 2028 as soon as the District records are available. Setup, pre-list and certain other procedures would begin on notification of the contract. Fieldwork would begin soon after District personnel complete the trial balances.

Our fee for the above services is based on hourly rates ranging \$75 to \$150 per hour with maximum fee not to exceed \$10,975 for each of the years ending June 30, 2026, 2027, and 2028.

This audit proposal is for a financial audit and the above fees include our entire out of pocket expenses including up to 6 bound copies and a PDF electronic copy of the audit report. Additional copies are available at \$10 each.

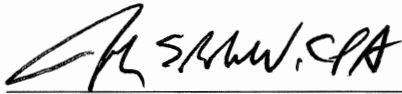
Lake Don Pedro Community Service District -Audit Proposal-Page 2

We will need the cooperation and assistance of District personnel to successfully complete the audit. Such assistance will include obtaining copies of documents, contracts, invoices, etc., various audit inquiries and assistance with the preparation of audit confirmations and other standard audit procedures.

Should the District need additional services, our fee assisting shall be billed at the rate of \$150 per hour and travel fees in addition to the audit fee discussed above. Such additional fees, if any, will be discussed with the District in advance of providing such services.

Should you need any additional information regarding this proposal please call John direct at (209) 466-3894.

Respectfully Submitted,



John E. Blomberg, C.P.A.

Lake Don Pedro Community Services District Audit Proposal-Page 3

Proposed Fee Schedule

<u>Audit Phase</u>	<u>Performed by</u>	<u>Hours</u>	<u>Hourly Rate</u>	<u>Audit Fee</u>
Prepare for field work	Senior	8	150	1,200
Field work of audit	Senior & Staff	16	150	2,400
Test remaining accounts, write report, and Conclude audit	Manager	10	150	1,500
Test remaining accounts, write report, and Conclude audit	Senior	16	150	2,400
Assist manager and accountant	Assistant Staff	8	75	600
Finalize audit reports	Manager	4	150	600
Bind and send audit reports	Assistant Staff	4	75	300
Hourly Rate Cost				11,400
Travel Cost				425
Less adjustment				(850)
Total Audit Fee				<u>\$ 10,975</u>

This audit proposal is for a financial audit and the above fees include our entire out of pocket expenses. We will need the cooperation and assistance of District personnel to successfully complete the audits. Such assistance will include obtaining copies of documents, contracts, invoices, etc., various audit inquiries and assistance with the preparation of audit confirmations and other standard audit procedures. Upon completion of the audits, we will present a draft copy of the annual report and management letter to the District General Manager for review. Six copies of the completed reports shall be submitted to the District. Should the District need additional services, our fee assisting shall be billed at the rate of \$150 per hour and travel fees in addition to the audit fee discussed above. Such additional fees, if any, will be discussed with the District in advance of providing such services.

Should you need any additional information regarding this proposal please call John direct at (209) 466-3894.

Respectfully Submitted,



 John E. Blomberg, C.P.A., President

Approved by:

Signature

Date

Lake Don Pedro Community Services District Audit Proposal-Page 4

Profile of Independent Auditors

Blomberg & Griffin Accountancy Corporation is a local firm located in Stockton, CA. The firm provides different services such as attestation, tax, consulting, and bookkeeping, among other services to the Northern California public. We have provided these services for over forty years. Our Firm is able to audit different organizations with computerized accounting systems. In addition, the Manager in charge John E. Blomberg, CPA has a current Certified Public Accounting License in the State of California. The firm meets all applicable independent standards and meets all specific requirements imposed by the state, local law and regulations. Also, the firm participates in the AICPA peer review program administered by the California Society of Certified Public Accountants. In addition, management believes all firm quality control standards are currently met. The firm is a member of the California Special Districts Association, (CSDA).

Summary of the Auditor's Qualifications

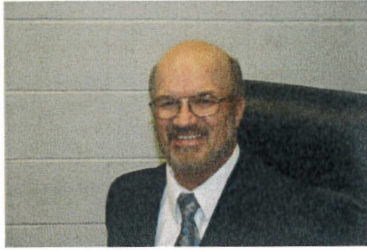
The manager in charge shall be John E. Blomberg, C.P.A. There will be one manager, a senior, and an assistant auditor assigned to the audit. We have included resumes of the personnel. Our Firm specializes in auditing the financial statements of special districts throughout California. We conduct approximately fifty financial audits of special districts including but not limited to community services, fire, water, sewer, cemetery, resource conservation, etc. Furthermore, approximately 97% of our total audits are special districts in California. Each audit adds to the experience of the staff and equips the staff to accurately and efficiently conduct audits of future engagements. The staff and the manager in charge have conducted many financial and single audits of local governments. The vast experience of the firm will ensure the District that the personnel assigned are up to date with internal control procedures, GASB pronouncements, and new audit testing techniques. Furthermore, the firm requires all Certified Public Accountants to take continuing education courses. Some of these courses include but not limited to Recovery and Reinvestment Act, Single Audits of Governmental Entities, Audits of State and Local Governments, and Internal Control and Fraud in Government Engagements. These courses are made available to the audit staff. These courses enable the C.P.A. and the staff to be knowledgeable in the latest GASB pronouncements.

Lake Don Pedro Community Services District Audit Proposal-Page 5

References

Audit Client	Contact	Phone Number
1) Woodside Fire Protection District	Tracy Li	(650) 851-6205
2) Patterson Irrigation District	Toni Russel	(209) 892-6233
3) Browns Valley Irrigation District	Kelly McNally	(530) 743-5703
4) Twain Harte CSD	Tom Trott	(209) 586-3172
5) Lockeford Community Services District	Heather	(209) 727-5035
6) Lewiston Community Services District	Mel Deardorff	(530) 778-3307

Lake Don Pedro Community Services District Audit Proposal-Page 6



John E. Blomberg, C.P.A.
1013 N. California Street
Stockton, CA 95202

EDUCATION/LICENSE

- **Certified Public Accountant, California** 1978
- San Diego State University, Bachelor of Science degrees in Accounting and a minor in Economics 1974

EXPERIENCE

Blomberg & Griffin Accountancy Corporation

President 1981-Present

- Conducting audit services to various organizations such as special district, nonprofit, and professional health care organizations.
- Conducting water rate study to special district
- Managing the company's employees, finances, and marketing.
- Meeting with audit clients to improve financial and internal control measures

Steelgard, Inc. 1988-1990

Chief Financial Officer

- Managed all financial functions of 30 million dollar manufacturing organization.

Keller, Blomberg, Griffin, & Co.

Partner 1978-1981

- Perform audits of special districts, non -profit, and professional health care organizations.
- Prepare tax returns for clients who own rental properties, companies, conduct business in other states and countries, and sell stocks and bonds.

Blomberg & Bott 1974-1978

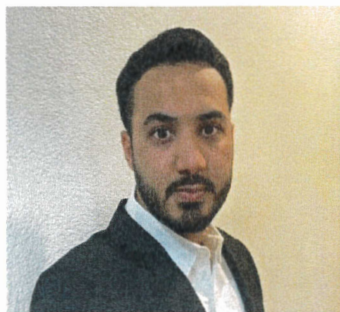
Staff Accountant

- Perform audits of special district, non-profit, and professional health care organizations.
- Prepare tax returns

COMPUTER SKILLS

- Microsoft Office 2024, Creative Solutions
- Accounting, various accounting and bookkeeping programs, and ten key.

Lake Don Pedro Community Services District Audit Proposal-Page 7



Syed F. Bukhari C.P.A
1013 N. California Street
Stockton, CA 95202
syed@blombergcpa.com

WORK EXPERIENCE

Auditor/Accountant: Blomberg & Griffin, Stockton CA July'15- Current

Auditor/Accountant:

- Prepare Special District, non-profit, professional healthcare organization and Community Services District Audit.
- Prepare and submit Special District State Controller and Compensation report.
- Plan and prepare risk assessments and audit procedures for the audit.
- Assist with fieldwork audits and inform clients with internal control measures.
- Worked on single audits and prepared working papers with intensive testing.
- Analyzed, reviewed, and assessed reliability and fairness of clients' financial statements and communicated findings to management or board.
- Prepare individual and business tax returns.

Senior Specialist Accountant & Grants Accountant: San Joaquin Regional Transit District, Stockton

Senior Finance Specialist:

- Prepare Schedule of Federal Awards reconciliation for single audit.
- Manage State Transit Awards Reconciliation.
- Assist managers in preparing Comprehensive Annual Financial Reporting.
- Manage retirement reconciliation, Transit Development Act, and Financial audit.
- Reconcile complex bank statements, Federal Receivable, Accrued Receivable, Accrued Payable, and reconcile Retirement statements on monthly basis and Prepare monthly reports for board meetings.
- Post Journal Entries, Accounts Payable, Accounts Receivable, and Revenue Collection batches.
- Prepare and submit packet for federal grants reimbursement.
- Calculate and record interest for Public Transit Modernization, Improvement and Service Enhancement Accounts (PTMISEA) and Low-Carbon Transit Operation Program (LCTOP) grants.

Lake Don Pedro Community Services District Audit Proposal-Page 8

Olive Financial Services, Manteca CA January'15 –April'15

Accountant and Tax Preparer:

- Help individual and business clients to minimize tax liability and reduce audit risk. Inform them of any tax changes that affect their business and ensure compliance with taxing agency requirements.
- Review financial records such as income and documentation of expenditures to determine forms needed to prepare tax returns.
- Consult tax law handbooks or bulletins to determine procedures for preparation of complex returns. Check data input or verify totals on forms prepared by others to detect errors in arithmetic, data entry, or procedures.
- Interview clients to obtain additional information on taxable income and deductible expenses and allowances.

Hilmar Cheese and Ingredients, Hilmar CA Jan–Apr 2013

Supply Chain Management Assistant:

- Designed and presented the expense reports of the merchandising and manufacturing of the product based on the stock.
- Documented the company product's daily usage of ingredients and conserved the availability of the product to the market.
- Assisted the management with regards to the issues of collection accounts aging and resolved the areas of concerns of the customers.

Education

- California State University East Bay, Bachelor of Science in Accounting and Finance
- CPA- Certified Public Accountant
- H&R Block Tax Training

Skills

- QuickBooks Pro Advisor
- Lacerate Tax Software
- Special District Reporting Program
- Microsoft Office
- Thomson & Reuters Audit Program

Lake Don Pedro Community Services District Audit Proposal-Page 9



ACCOUNTING, AUDITING AND TAX SPECIALIST

QUALIFICATIONS PROFILE

Self-motivated and detail-oriented professional with strong analytical ability and effective accounting background honed through extensive work experience and education. Powered with well-honed organizational skills; able to prioritize, manage, and complete high volume of projects simultaneously, with high quality and keen attention to detail. Goal-oriented; thrive on challenges to meet organizational goals and excel in new environments. Equipped with strong leadership and team skills, along with an effective personnel management style. Dependable; able to accomplish work assignments on time, even under adverse situations.

CAREER HIGHLIGHTS

- ✓ Efficiently managed every accounting task handled over by team manager and completed tasks to satisfaction
- ✓ Over 10 years of auditing, accounting, and tax return skills.
- ✓ Given outstanding performance in auditing and tax preparation.
- ✓ Ability to study data and draw conclusions to prepare the audit reports.
- ✓ Received employee of the month award for being best accountant amongst team members.
- ✓ Improved workflow efficiency in monitoring clients by digitizing recordkeeping and utilizing QuickBooks software.
- ✓ Strategically led a high-performance team to effectively handle increased volume of clients.
- ✓ Earned recognition by client for outstanding performance with tax and auditing matters. I received Above and Beyond Employee Award and a promotion to become Supervisor within only three months.

RELEVANT EXPERIENCE

BLOMBERG & GRIFFIN ACCOUNTANCY, STOCKTON, CA

Auditor/ Tax prepare

2016-Present

Perform audits for various different government districts and public accounting.

- Prepare work paper, inspect the paperwork provided, and point out discrepancies.
- Create financial statements including all footnotes.
- Prepare and submit special district controller reports
- Work on financial reports for government entities and nonprofit.
- Go on fieldwork and prepare audit reports.
- Help clients with creating budgets and analyzing future costs.

Lake Don Pedro Community Services District Audit Proposal-Page 10

- Thoroughly review financials statement to make sure all items were booked correctly by management of company.
- Identify internal control weaknesses and present discrepancy to management.
- Assist client with setting up QuickBooks program to maintain financials in proper order.
- Prepare business and individual tax returns.

TG JOHNSON AND ASSOCIATES CPA FIRM, OAKLAND, CA

Accountant/Accounting Manager

2012-Present

Took in charge of entire office, manage and maintain all tasks including:

- Review financial prepared by bookkeepers on monthly basis. Prepare sales tax reports and payroll on monthly and quarterly basis.
- Help clients with creating budgets and analyzing future costs.
- Audit payroll and sales tax reports to eliminate errors.
- Thoroughly review financials statement and tax work to correct any discrepancies.
- Assisting in the performance of monthly bank reconciliations including researching all reconciling items.
- Assist client with tax return audits, tax notices and help them represent their case with government authorities.
- Over see entire accounting and tax return process to make sure all clients financially are prepared according to GAAP.
- Assist clients in projecting future tax dues based on income and expenses.
- Prepare business and individual complex tax returns. Help clients with preparing business property statements.

GUARDIAN COMPUTER SERVICES, PLEASANTON, CA

Accounting Intern

2012

Took charge of all the accounting functions in the business as well as purchase order payment and payroll audit every quarter.

- Perform document processing such as accounts payable, account receivable, monthly check runs, credit card payment processing for new contracts, new contract invoice as well as account receivable recurring processing and daily check deposits.
- Monitoring and checking the semi-monthly check run.
- Processing payroll by weekly.
- Created monthly invoice and sent to clients.

JP MORGAN CHASE, Pleasanton, CA

Business Analyst

2006-2009

Professionally communicated with key individuals to effectively perform remote audits on third-party collection agencies for Washington Mutual accounts as well as internal audits for the Post-Sales Servicing and Outsource Servicing departments.

- Prepared accurate findings reports of remote audits to management and appropriate agencies while maintaining confidentiality.
- Ensured compliance of calls with company and federal regulations as well as processing of identified audit issues by following up on status of action plans.
- Successfully reduced error rate and risk of costly complaints or lawsuits by thoroughly reviewing probate and bankruptcy audit.

Lake Don Pedro Community Services District Audit Proposal-Page 11

WASHINGTON MUTUAL, Pleasanton, CA

Operations Specialist

2005–2006

Efficiently processed high-volume inquiries from buyers regarding charge off sold accounts; reconciled general ledger and handled customer relations issues daily.

- Leveraged analytical skills and keen attention to detail in conducting fraud investigations for sold accounts and identifying and resolving complex outstanding differences, properly communicating with key personnel and clients.
- Managed all correspondence and promptly processed daily credit report updates and media requests, including statements and reply to cards.

EDUCATION/CREDENTIALS

Bachelor of Science in Accounting and Finance: 2011 ▪ California State University, East Bay, CA

Ethics Training, Washington Mutual and Chase

TECHNICAL SKILLS

Microsoft Access, Accounting Mate, QuickBooks, Lacerte, and Microsoft Office Suite (Excel, Outlook, PowerPoint, Publisher, and Word)

RESOLUTION 2026-xx

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
LAKE DON PEDRO COMMUNITY SERVICES DISTRICT APPROVING
AN AGREEMENT WITH BLOMBERG & GRIFFIN ACCOUNTANCY CORP CPA FOR
THE COMPLETION THE ANNUAL AUDIT FOR FISCAL YEAR ENDING
JUNE 30, 2026, 2027, and 2028**

WHEREAS, the Lake Don Pedro Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, the District is required to contract with an independent person or firm for the completion of an annual audit of its financial statements; and

WHEREAS, the District has determined that the annual auditing process and resulting audited financial statements prepared by John Blomberg, CPA and issued in fiscal years ending June 30, 2023, 2024 and 2025 have met the needs of the District; and

WHEREAS, Blomberg & Griffin Accountancy Corp has offered to continue providing independent auditing services for the District on an acceptable schedule and using a reasonable annual rate, and has submitted a services proposal therefore which is attached hereto as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT that the proposal and agreement with Blomberg & Griffin Accountancy Corp included herein as Exhibit A, shall be approved and effective immediately for fiscal year ending June 30, 2026, 2027, 2028.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on April 20, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Dan Hankemeier, President, Board of Directors

ATTEST:

Syndie Marchesiello,
Secretary CERTIFICATE
OF SECRETARY
(STATE OF
CALIFORNIA) (COUNTY
OF MARIPOSA)

I, Syndie Marchesiello, the duly appointed and Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Lake Don Pedro Community Services District duly called and held at the District office at 9751 Merced Falls Road, La Grange, CA 95239, on April 20, 2026

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT
DECLARATION OF LOCAL EMERGENCY

WHEREAS, pursuant to Public Contract Code § 22050 and Government Code § 8360, the Board of Directors of the Lake Don Pedro Community Services District (“District”) proclaims the existence or threatened existence of a local emergency when the District is affected or likely to be affected by adverse conditions; and

WHEREAS, the Board of Directors of the District does hereby find as follows:

That conditions of risk to persons and property have arisen within the District, caused by the need to install solar power facilities at the District’s water treatment plant to ensure it is timely operating after the District applied for the PG&E NEM2 electric metering program in order to receive better credit for the energy generated at the District’s solar facility and afford potential rate relief to the District’s ratepayers; and

That this condition is or is likely to be beyond the control of the services, personnel, equipment, and facilities of the District; and

That the conditions of emergency exist as of the date hereof and are ongoing because the District needs to complete installation of solar power at its treatment plant and of the five contractors consulted only one submitted a written proposal for the solar project and that said solar power facilities need to be installed with due deliberate speed for the reasons aforesaid.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that a local emergency now exists throughout the LAKE DON PEDRO COMMUNITY SERVICES DISTRICT, and;

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of the said local emergency the powers, functions, and duties of the emergency organization of the Lake Don Pedro Community Services District shall be those prescribed by state law, by ordinances, and resolutions of the Lake Don Pedro Community Services District; and that this Declaration shall be reviewed and renewed as required in accordance with applicable law.

Approved and ratified by a unanimous vote of Board members at a meeting thereof duly held and at which a quorum was present.

DATED: April 20, 2026.

By: _____
Danny Johnson, President,
Board of Directors, Lake Don Pedro Community Services District
Address: 9751 Merced Falls Road, La Grange CA 95329



Lake Don Pedro Community Services District

STAFF REPORT

DATE: April 20, 2026

TO: Board of Directors, Lake Don Pedro Community Services District

FROM: Dave Savidge, General Manager

SUBJECT: Adoption of Resolution 2026-01 Amending Resolution 2023-13 to Designate the General Manager as Authorized Signatory for Drinking Water State Revolving Fund (DWSRF) Financing Documents

BACKGROUND

In 2023, the Board adopted Resolution 2023-13, which authorized the **Assistant General Manager** to execute financing agreements and related documents for the District's participation in the DWSRF program. Since that time, the District's administrative structure has changed, and the Assistant General Manager position is no longer active.

The District is currently pursuing DWSRF financing for the **Lake Don Pedro CSD Surface Water Reliability and Water Treatment Plant Modernization Project**, which includes improvements to the source water intake system, water treatment plant, and distribution system. These improvements are necessary to enhance water supply reliability, water quality, and operational efficiency.

To continue advancing the project through planning, design, permitting, and construction phases, the State Water Resources Control Board requires updated authorization identifying the District's official signatory.

DISCUSSION

The DWSRF program requires the District to designate an authorized representative with the authority to:

- Sign and submit the financial assistance application
- Execute the financing agreement and any amendments
- Approve and submit disbursement requests (Claims for Reimbursement)
- Execute budget and expenditure summaries
- Sign the final release form
- Provide required certifications and assurances

- Pledge and dedicate net water revenues for repayment of the financing

Resolution 2026-01 updates the District's authorized signatory to the **General Manager**, ensuring continuity, compliance, and timely processing of all DWSRF-related documents.

The resolution also includes standard DWSRF language regarding the pledge of net water revenues, maintenance of enterprise fund levels, and the State Water Board's reliance on the resolution until formally revoked.

The authority granted is retroactive, ensuring that any actions already taken by the General Manager in support of the financing process are fully ratified.

(DWSRF) Financing Documents

RECOMMENDATION

Staff recommends that the Board adopt **Resolution 2026-01**, amending Resolution 2023-13 to designate the **General Manager**, in place of the Assistant General Manager, as the District's authorized representative for all financing documents, certifications, amendments, and revenue pledges required under the State Water Resources Control Board's Drinking Water State Revolving Fund (DWSRF) program.

RESOLUTION NO. 2026-1

RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT AMENDING RESOLUTION 2023-13 TO DESIGNATE THE GENERAL MANAGER, IN PLACE OF THE ASSISTANT GENERAL MANAGER, AS AUTHORIZED TO SIGN FINANCING AGREEMENTS, AMENDMENTS, AND CERTIFICATIONS FOR FUNDING UNDER THE DRINKING WATER STATE REVOLVING FUND (DWSRF), TO APPROVE CLAIMS FOR REIMBURSEMENT, TO EXECUTE BUDGET AND EXPENDITURE SUMMARIES, TO SIGN THE FINAL RELEASE FORM, AND TO PLEDGE AND DEDICATE NET WATER REVENUES FOR PAYMENT OF DWSRF FINANCING.

WHEREAS, the Lake Don Pedro Community Services District seeks financing from the State Water Resources Control Board for a project commonly known as Lake Don Pedro CSD Surface Water Reliability and Water Treatment Plant Modernization Project (“Project”); and

WHEREAS, the District is authorized to provide water service pursuant to California Government Code 61100; and

WHEREAS, the District has determined that improvements are needed in its source water supply system, water treatment plant and distribution system to improve supply reliability, water quality and operating efficiency; and

WHEREAS, the District requires financial assistance from the State of California to complete the planning, design, permitting and construction of the above mentioned project.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, that

1. The **General Manager** is hereby authorized and directed to sign and file, for and on behalf of the Lake Don Pedro CSD a financial assistance application for a financing agreement from the State Water Resources Control Board for the Project;
2. The **General Manager** or designee is hereby authorized to sign the DWSRF program financing agreement for the Project and any amendments thereto, and provide the assurances, certifications and commitments required therefor;
3. The **General Manager** or designee is hereby authorized to represent the Lake Don Pedro CSD in carrying out the Lake Don Pedro CSD responsibilities under the financing agreement, including approving and submitting disbursement requests (including Claims for Reimbursement) or other required documentation, compliance with applicable state and federal laws, and making any other necessary certifications;
4. The **Lake Don Pedro Community Services District** does hereby dedicate and pledge its net water revenues and its water enterprise fund to payment of the DWSRF financing for the Project. The **Lake Don Pedro Community Services District** commits to collecting such revenues and maintaining such fund(s) throughout the term of such financing and until the **Lake Don Pedro Community Services District** has satisfied its repayment obligation thereunder unless modification or change is approved in writing by the State Water Resources Control Board. So long as the financing agreement(s) are outstanding, the **Lake Don Pedro Community Services District** pledge hereunder shall constitute a lien in favor of the State Water Resources Control Board on the foregoing fund(s) and revenue(s) without any further action necessary. So long as the financing agreement(s) are outstanding, the **Lake Don Pedro Community Services District** commits to maintaining the fund(s) and revenue(s) at levels sufficient to meet its obligations under the financing agreement(s). If for any reason, the said source of revenues proves insufficient to satisfy the debt service of the DWSRF obligation, sufficient funds shall be raised through increased water rates, user charges, or assessments or any other legal means available to meet the DWSRF obligation and to operate and maintain the project.; and
5. The authority granted hereunder shall be deemed retroactive. All acts authorized hereunder and performed prior to the date of this Resolution are hereby ratified and affirmed. The State Water Resources Control Board is authorized to rely upon this Resolution until written notice to the contrary, executed by each of the undersigned, is received by the State Water Resources Control Board. The

State Water Resources Control Board shall be entitled to act in reliance upon the matters contained herein, notwithstanding anything to the contrary contained in the formation documents of the **Lake Don Pedro Community Services District** or in any other document.

Passed and adopted by **Lake Don Pedro Community Services District Board of Directors** on **April 20, 2026**, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Danny Johnson, President of the Board

ATTEST:

Syndie Marchesiello, Secretary
CERTIFICATE OF SECRETARY

I, Syndie Marchesiello, as Secretary of the Lake Don Pedro Community Services District, do hereby certify that the foregoing Resolution was duly and regularly adopted on the 20th day of April, at the Regular Meeting of the Board of Directors.

Syndie Marchesiello, Secretary



Lake Don Pedro Community Services District

STAFF REPORT

To: Board of Directors

From: Dave Savidge

Date: April 20, 2026

Purpose

The purpose of this report is to request authorization to add one additional Water Operation 3 Lead position within the Water Operations division. This position is needed to ensure effective oversight of both Water Treatment and Water Distribution activities.

Background

The Water Operations division is responsible for maintaining safe, reliable drinking water through the management of water treatment processes and the operation and maintenance of the water distribution system. These two functional areas each require daily oversight, coordination, regulatory compliance monitoring, and staff support.

Currently, the division has **one** Operator Lead Crew position. This single lead is responsible for providing direction across both Water Treatment and Water Distribution. As operational demands, regulatory requirements, and system complexity have increased, it has become increasingly difficult for one lead to adequately oversee both areas.

Discussion

To maintain operational efficiency and regulatory compliance, each functional area—Water Treatment and Water Distribution—requires dedicated leadership. Key responsibilities that require consistent oversight include:

Water Treatment

- Monitoring and optimizing treatment processes
- Ensuring compliance with state and federal drinking water regulations
- Coordinating sampling, reporting, and documentation
- Supporting treatment operators and troubleshooting process issues

Water Distribution

- Overseeing maintenance and repair of distribution infrastructure
- Coordinating field crews for service calls, leaks, and system improvements
- Ensuring compliance with distribution system regulations
- Managing asset condition assessments and preventative maintenance

With only one Operator 3 Lead position currently filled, the workload is stretched across two critical operational areas. This creates challenges in maintaining timely response, staff supervision, and regulatory compliance. Adding a second Water Operation 3 Lead Crew position will allow one lead to focus on Water Treatment and the other to focus on Water Distribution, ensuring both areas receive the dedicated oversight they require. These positions will rotate to support cross-training and broaden operational proficiency.

Fiscal Impact

Fiscal Impact The fiscal impact to the District will be minimal. The addition of this Water Operator 3 Lead position is estimated to cost approximately **\$4,869.67 per year**, which can be absorbed within the existing budget framework without significant financial strain.

Conclusion

Adding a second Water Operator 3 Lead position is essential to maintaining safe, compliant, and efficient water operations. This staffing adjustment will strengthen oversight, improve workflow, and support the long-term reliability of both the treatment and distribution systems.

Recommendation

Staff recommends the approval of **one additional Water Operator 3 lead position** within the Water Operations division. This will result in a total of two Lead Crew positions—one assigned to Water Treatment and one assigned to Water Distribution.

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POLICY TITLE: Job Description - Water Operator 1

Policy Number: 2350

2350.10 Description:

Primary:

Position will operate treatment plant and distribution system. Further position will operate on a rotating basis as needed or under emergency conditions or in the event of absences as dictated by superior. Will communicate professionally.

Secondary:

Will perform routine maintenance and repair of the district's distribution system, treatment plant, equipment, appurtenances and vehicles.

Reporting to:

This position reports to the Water Operations Supervisor or the Water Operator 3 Lead

2350.20 Responsibilities:

2350.201 Ensures that the District's preventative maintenance and safety programs are routinely followed.

2350.202 Ensures that repairs found during preventative maintenance or safety inspection are scheduled for repair with superior.

2350.203 Performs calculations to ensure adequate water supply to meet daily demands.

2350.204 Performs and documents laboratory analysis.

2350.205 Adjusts system operations as necessary.

2350.206 Observes treatment processes and collects samples for analysis.

2350.207 Performs scheduled maintenance and calibrations of lab equipment.

2350.208 Determines optimum chemical dosages to produce a high quality effluent.

2350.209 Adjusts chemical dosages accordingly.

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POLICY TITLE: Job Description - Water Operator 1

Policy Number: 2350

2350.50 Must competently demonstrate within a 12 month period:

2350.501 Knowledge:

2350.501.1 Of tools, equipment, materials, and methods used in general construction and maintenance.

2350.502 Skills:

2350.502.1 In underground piping construction and repair.

2350.502.2 General plumbing and repair techniques.

2350.503 Abilities:

2350.503.1 To establish and maintain an effective working relationship with the public and other employees.

2350.503-2 To work weekends, holidays, shifts and overtime as necessary.

2350.503.3 To promptly respond if assigned to "On-Call Duty".

2350.503.4 To routinely handle hazardous chemicals, work on elevated tanks, work on a floating barge, and work in a noisy environment.

2350.503.5 To operate and/or retrieve information from the District's SCADA computer.

2350.503.6 To understand and follow oral and written instructions quickly and accurately.

2350.503.7 To read and understand the District's maps, plans, and manuals.

2350.503.8 To maintain construction equipment, including backhoe, bobcat, asphalt saw, etc.

2350.503.9 To weld and fabricate components as necessary.

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POLICY TITLE: Job Description - Water Operator 1

Policy Number: 2350

2350.60 Promotional Opportunities after ALL of the following criteria has been accomplished:

2350.601 Successful completion of a period of (60) months of satisfactory performance as a Water Operator 1, in all areas outlined in this job description as determined by the Water Operations Supervisor or General Manager.

2350.602 Must possess valid Grade 2 Treatment and Grade 2 Distribution license given by the California Dept. of Public Health

2350.603 Promotion of Water Operator 1 to Water Operator 2 (if the position is available and as District requirements deem necessary subject to the G.M.'s discretion).

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POLICY TITLE: Job Description - Water Operator 2

Policy Number: 2330

2330.10 Description:

2330.101 Primary:

Position will operate treatment plant and distribution system. Further position will operate on a rotating basis as needed or under emergency conditions or in the event of absences as dictated by superior. Will communicate professionally.

2330.102 Secondary:

Will perform routine maintenance and repair of the district's distribution system, treatment plant, equipment, appurtenances and vehicles.

2330.103 Reporting to:

This position reports to the Water Operations Supervisor or the Water Operator 3 Lead.

2330.20 Responsibilities:

2330.201 Ensures that the District's preventative maintenance and safety programs are routinely followed.

2330.202 Ensures that repairs found during preventative maintenance or safety inspection are scheduled for repair with superior.

2330.203 Performs calculations to ensure adequate water supply to meet daily demands.

2330.204 Performs and documents laboratory analysis.

2330.205 Adjusts system operations as necessary.

2330.206 Observes treatment processes and collects samples for analysis.

2330.207 Performs scheduled maintenance and calibrations of lab equipment.

2330.208 Determines optimum chemical dosages to produce a high quality effluent.

2330.209 Adjusts chemical dosages accordingly.

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POLICY TITLE: Job Description - Water Operator 2

Policy Number: 2330

2330.20 Responsibilities

2330.210 Performs customer service related duties including but not limited to: Meter Reading, meter installations, turning services on or off, lock-offs and unlocks.

2330.211 Performs repairs and construction projects as assigned including but not limited to: underground piping and road repairs.

2330.212 Performs emergency repairs after normal working hours.

2330.213 Responds promptly if assigned to "On-Call Duty"

2330.214 Other duties as assigned.

2330.30 Must Possess:

2330.301 Experience: A minimum period of (60) months as a Water Operator 1

2330.302 Education: High School or General Education Diploma (GED) and ability to complete college level coursework in water treatment and distribution.

2330.303 Licenses: Valid California Driver's License appropriate to job and satisfactory driving record.

2330.304 Certifications:

2330.304.1 Water Treatment Operator Grade 2

2330.304.2 Water Distribution Operator Grade 2

2330.305 Physical Condition: Must be in good physical condition and capable of handling the laborious tasks normally associated with heavy construction. The EMPLOYMENT ENTRANCE MEDICAL EXAMINATION that outlines the minimum physical requirements for hiring consideration and continued employment. STATEMENT BY PHYSICIAN to be completed by Physician indicating medical ability to perform the job. Successful completion of CONSENT AND RELEASE FORM - DRUG/ALCOHOL TESTING

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POLICY TITLE: Job Description - Water Operator 2

Policy Number: 2330

2330.40 Must Attain: None

2330.50 Must competently demonstrate within a 12 month period:

2330.501 Knowledge:

2330.501.1 Of tools, equipment, materials, and methods used in general construction and maintenance.

2330.502 Skills:

2330.502.1 In underground piping construction and repair.

2330.502.2 General plumbing and repair techniques.

2330.503 Abilities:

2330.503.1 To establish and maintain an effective working relationship with the public and other employees.

2330.503.2 To work weekends, holidays, shifts and overtime as necessary.

2330.503.3 To promptly respond if assigned to "On-Call Duty".

2330.503.4 To routinely handle hazardous chemicals, work on elevated tanks, work on a floating barge, work in a noisy environment.

2330.503.5 To operate and/or retrieve information from the District's SCADA computer.

2330.503.6 To understand and follow oral and written instructions quickly and accurately.

2330.503.7 To read and understand District's Maps, plans, schematics and manuals.

2330.503.8 To maintain construction equipment, including backhoe, bobcat, asphalt, saw, etc.

2330.503.9 To weld and fabricate components as necessary.

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POLICY TITLE: Job Description - Water Operator 2

Policy Number: 2330

2330.60 Promotional Opportunities after ALL of the following criteria has been accomplished:

2330.601 Successful completion of a period of (60) months of satisfactory performance as a Water Operator 2 or similar experience, in all areas outlined in this job description as determined by the Supervisor.

2330.602 Promotion of Water Operator 2 to Water Operator 3 (if the position is available and as District requirements deem necessary subject to the G.M.'s discretion).

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POLICY TITLE: Job Description - Water Operator 3 LEAD

Policy Number: 2340

2340.10 Description:

2340.101 Primary:

Following training and certification will operate treatment plant and distribution system. Further position will operate on a rotating basis as needed under emergency conditions or in the event of absences as dictated by superior. Will communicate professionally.

2340.102 Secondary:

Will perform routine maintenance and repair of the distribution system, treatment plant, equipment, appurtenances and vehicles. This position is considered a Water Operator Lead 3 position, which will assume and fulfill the duties of Water Operations Supervisor in the event of absences or under emergency situations.

2340.103 Reporting to:

This position reports to the Water Operations Supervisor or General Manager.

2340.20 Responsibilities:

2340.201 Creates, implements and ensures that the District's preventative Maintenance and safety programs are routinely followed.

2340.202 Ensures that repairs found during preventative maintenance or safety inspections are scheduled for repair with superior.

2340.203 Performs calculations to ensure adequate water supply to meet daily demands.

2340.204 Performs and documents laboratory analysis.

2340.205 Adjusts system operations as necessary.

2340.206 Observes treatment processes and collects samples for analysis.

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POLICY TITLE: Job Description - Water Operator 3 LEAD

Policy Number: 2340

2340.207 Performs scheduled maintenance and calibrations of lab equipment.

2340.208 Determines optimum chemical dosages to produce a high quality effluent.

2340.209 Adjusts chemical dosages accordingly.

2340.20 Responsibilities

2340.210 Performs customer service related duties including but not limited to: Meter Reading, meter installation, turning services on or off, lock-offs and unlocks.

2340.211 Performs repairs and construction projects as assigned including but not limited to: underground piping and road repairs.

2340.212 Performs emergency repairs after normal working hours.

2340.213 Responds promptly if assigned to "On-Call Duty"

2340.214 Other duties as assigned.

2340.30 Must Possess:

2340.301 Experience: A minimum period of (60) months as a Water Operator 2 at this district or a minimum period of (36) months increasingly responsible water treatment plant and distribution operations and maintenance experience, including (24) months of lead or supervisory responsibility.

2340.302 Education: High School or General Education Diploma (GED) and ability to complete college level coursework in water treatment and distribution.

2340.303 Licenses: Valid California Driver's License appropriate to job and satisfactory driving record.

2340.304 Certifications:

2340.304.1 Water Treatment Operator Grade 3 or Grade 2 respectfully

2340.304.2 Water Distribution Operator Grade 3 or Grade 2 respectfully

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POLICY TITLE: Job Description - Water Operator 3 LEAD

Policy Number: 2340

2340.305 Physical Condition: Must be in good physical condition and capable of handling the laborious tasks normally associated with heavy construction. The EMPLOYMENT ENTRANCE MEDICAL EXAMINATION that outlines the minimum physical requirements for hiring consideration and continued employment. STATEMENT BY PHYSICIAN completed by Physician indicating medical ability to perform job. Successful completion of CONSENT AND RELEASE FORM - DRUG/ALCOHOL TESTING

2340.40 Certification Preferred:

2340.401 Cross connection control specialist certification

2340.50 Must competently demonstrate within a 12 month period:

2340.501 Knowledge:

2340.501.1 Of tools, equipment, materials, and methods used in general construction and maintenance.

2340.502 Skills:

2340.502.1 In underground piping construction and repair.

2340.502.2 General plumbing and repair techniques.

2340.503 Abilities:

2340.503.1 To establish and maintain an effective working relationship with the public and other employees.

2340.503.2 To work weekends, holidays, shifts and overtime as necessary.

2340.503.3 To promptly respond if assigned to "On-Call Duty".

2340.503.4 To routinely handle hazardous chemicals, work on elevated tanks, work on a floating barge, and work in a noisy environment.

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POLICY TITLE: Job Description - Water Operator 3 LEAD

Policy Number: 2340

2340.503.5 To operate and/or retrieve information from the District's SCADA computer.

2340.503.6 To understand and follow oral and written instructions quickly and accurately.

2340.503.7 To read and understand District's Maps, plans, schematics and manuals.

2340.503.8 To maintain construction equipment, including backhoe, bobcat, asphalt saw, etc.

2340.503.9 To weld and fabricate components as necessary.

2340.60 Promotional Opportunities after ALL of the following criteria has been accomplished:

2340.601 Successful completion of a period of (60) months of satisfactory performance as a Water Operator 3-Lead, in all areas outlined in this job description as determined by the Supervisor.

2340.602 Possession of Certifications/Licenses listed in section 2340.40

2340.603 Promotion of Water Operator 3-Lead to Water Operations Supervisor (if the position is available and as District requirements deem necessary subject to the G.M.'s discretion).

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT
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POLICY TITLE: Job Description – Water Operations Supervisor

POLICY NUMBER: 2310

2310.10 Description

2310.101 Primary:

Position is responsible for all work performed in the Operations Department. This position is considered a working Supervisor position. The position will be responsible for both administrative and supervisory functions as well as hands on operational work. Position will ensure proper operation of Water treatment Plant and Distribution System, installation, maintenance and repair of all Water System Facilities. Utilizing subordinate staff in a coordinated effort will assign, review, evaluate and schedule all work. Position ensures that vehicles, equipment and facilities are in proper working order. Position consults with the General Manager on general priorities, plans and polices of the District.

2310.102 Secondary:

Position will ensure administrative functions of the department are carried out promptly. Administrative functions include: Submitting required reports to the appropriate State Agencies and Manager, maintaining chemical, material, supply inventories, budgeting, and approving invoices for payment. Position will attend and prepare for meetings as assigned. Further position will operate on a rotating "On Call" basis as needed or under emergency conditions or in the event of absences.

2310.103 Reporting to:

This position reports to the General Manager.

2310.20 Responsibilities:

2310.201 Evaluates daily work load and determines priorities of Department.

LAKE DON PEDRO COMMUNITY SERVICES DISTRICT
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POLICY TITLE: Job Description – Water Operations Supervisor

POLICY NUMBER: 2310

2310.202 Efficiently directs the work required of the Operations Department

2310.203 Timely filing of required reports.

2310.204 Ensures completion of daily work of subordinate staff.

2310.205 Communicates with subordinate staff to plan activities and give direction for the upcoming week's "Things to Do list".

2310.206 Ensures accurate biweekly Time Sheet submittals including approval of subordinate staff to General Manager.

2310.207 Submittals on a timely basis of accounts payable items, with appropriate documentation utilizing known information in coding to proper account.

2310.208 Attendance at Operations, Board, or other meetings as requested.

2310.209 Effectively communicates with General Manager on issues that come up in between the weekly Operations Meeting.

2310.210 Ensures that the District's preventative maintenance (tanks, boosters, PRV's, pneumatics, intake, plant, hydrants, valves, flushing mains, vehicles and equipment) and safety programs are routinely followed.

2310.211 Ensures that repairs found during preventative maintenance or safety inspection are scheduled for repair.

2310.212 Performs calculations to ensure adequate water supply to meet day to day demands.

2310.213 Performs and documents laboratory analysis.

2310.214 Adjusts system operations as necessary.

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POLICY TITLE: Job Description – Water Operations Supervisor

POLICY NUMBER: 2310

2310.215 Observes treatment processes and collects samples for analysis.

2310.216 Performs scheduled maintenance and calibrations of lab equipment.

2310.217 Determines optimum chemical dosages to produce a high quality effluent "Jar testing".

2310.218 Adjusts chemical dosages accordingly.

2310.219 Performs customer service related duties including but not limited to: Meter installation, turning services on or off, lock-offs and unlocks, quality complaints.

2310.220 Performs repairs and construction projects as needed including but not limited to: underground piping and road repairs.

2310.221 Performs emergency repairs after normal working hours.

2310.222 Responds promptly if assigned to "On-Call Duty"

2310.223 Ensures subordinate staff has clear direction in order to minimize disciplinary actions

2310.224 Carries out policies of the District regarding disciplinary actions after discussion with the G.M. ensuring proper notification to employee.

2310.225 Other duties as assigned.

2310.30 Must Possess:

2310.30 Experience: A minimum period of (60) months as a Water Operator 3 Lead at this district or a minimum (36) of increasingly responsible water treatment plant and distribution operations and maintenance experience, including (24) months of lead or supervisory responsibility.

2310.301 Education: High School or General Education Diploma (GED) and ability to complete college level coursework in water treatment and distribution.

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POLICY TITLE: Job Description – Water Operations Supervisor

POLICY NUMBER: 2310

2310.302 Licenses: Valid California Driver’s License appropriate to job and satisfactory driving record

2310.303 Certifications:

2310.303.1 Water Treatment Operator Grade 3

2310.303.2 Water Distribution Operator Grade 3

2310.304 Physical Condition: Must be in good physical condition and capable of handling the laborious tasks normally associated with heavy construction. The EMPLOYMENT ENTRANCE MEDICAL EXAMINATION that outlines the minimum physical requirement of hiring consideration and continued employment. STATEMENT BY PHYSICIAN to be completed by Physician indicating medical ability to perform the job. Successful completion of CONSENT AND RELEASE FORM- DRUG/ALCOHOL TESTING

2310.40 Must competently demonstrate within a 12 month period:

2310.401 Abilities:

2310.401.1 To establish and maintain an effective working relationship with the public and other employees.

2310.401.2 To work weekends, holidays, shifts and overtime as necessary.

2310.401.3 To promptly respond if assigned to “On-Call Duty”.

2310.401.4 To routinely handle hazardous chemicals, work on elevated tanks, work on floating barge, and work in noisy environment.

2310.401.5 To operate and/or retrieve information from the District’s SCADA computer.

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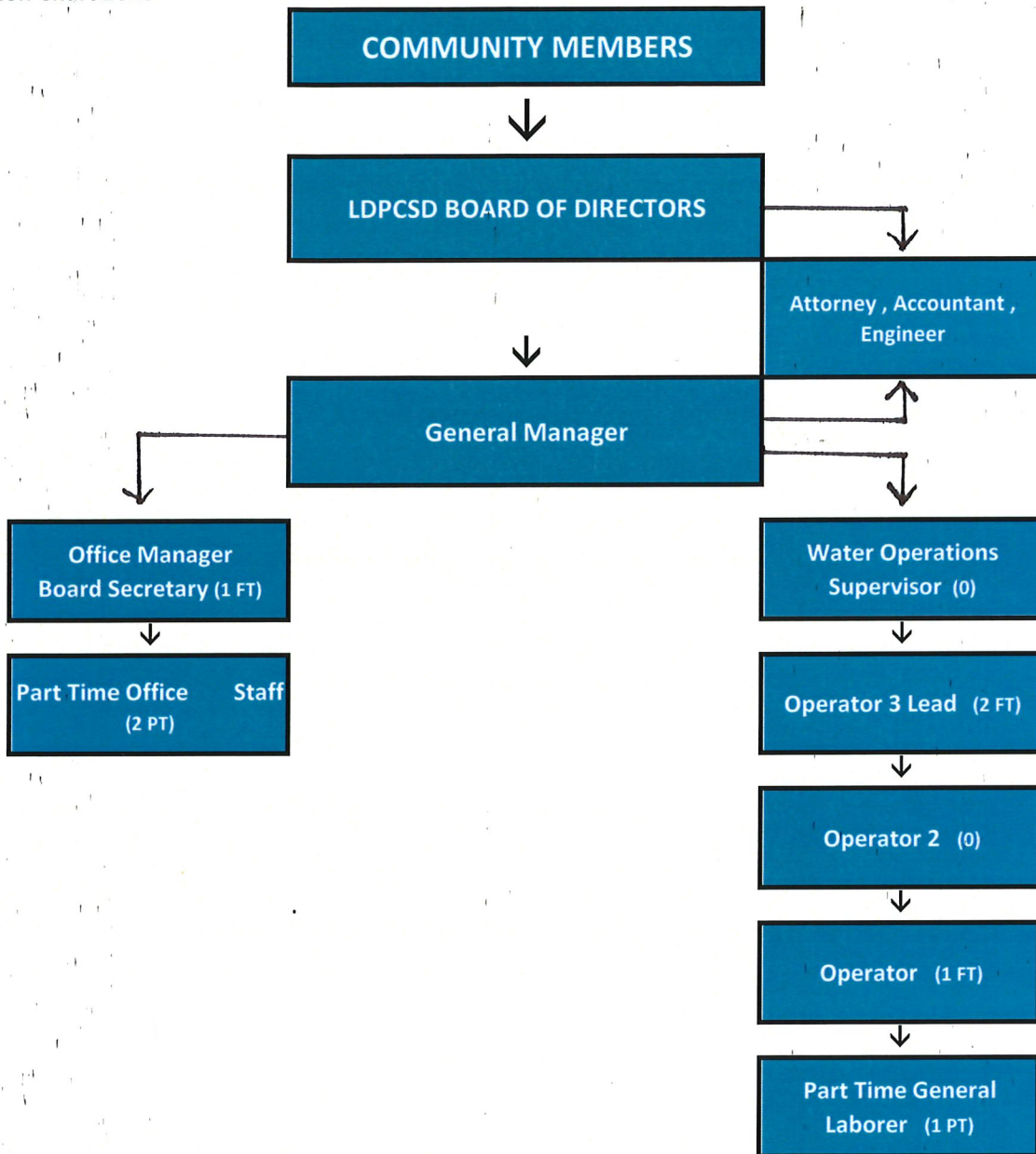
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POLICY TITLE: Job Description – Water Operations Supervisor

POLICY NUMBER: 2310

- 2310.401.6** To understand and follow oral and written instructions quickly and accurately.
- 2310.401.7** To read and understand District's Maps, plans, schematics and manuals.
- 2310.401.8** To maintain construction equipment, including backhoe, bobcat, asphalt saw, jack hammer etc.
- 2310.401.9** To successfully carry out responsibilities listed in 2310.20

Lake Don Pedro CSD
Organization Chart 2026



Salary Plan FY 2026

SALARY RANGES - HOURLY OPERATIONS EMPLOYEES

SALARY GRADE	TIME BASE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
NONE	HOURLY	\$ 17.29	\$ 18.16	\$ 19.07	\$ 20.02	\$ 21.02

(Temporary Help)

Salary Range for Water Operations Supervisor						
HOURLY		\$ 43.50	\$ 45.67	\$ 47.96	\$ 50.35	\$ 52.87
BIWEEKLY		\$ 3,479.75	\$ 3,653.74	\$ 3,836.43	\$ 4,028.25	\$ 4,229.66
WEEKLY		\$ 1,739.88	\$ 1,826.87	\$ 1,918.21	\$ 2,014.12	\$ 2,114.83
MONTHLY		\$ 7,539.46	\$ 7,916.44	\$ 8,312.26	\$ 8,727.87	\$ 9,164.26
ANNUALLY		\$ 90,473.55	\$ 94,997.23	\$ 99,747.09	\$ 104,734.45	\$ 109,971.17
Salary Range for Water Operator 3 Lead						
HOURLY		\$ 34.79	\$ 36.53	\$ 38.36	\$ 40.28	\$ 42.29
BIWEEKLY		\$ 2,783.47	\$ 2,922.65	\$ 3,068.78	\$ 3,222.22	\$ 3,383.33
WEEKLY		\$ 1,391.74	\$ 1,461.32	\$ 1,534.39	\$ 1,611.11	\$ 1,691.66
MONTHLY		\$ 6,030.86	\$ 6,332.40	\$ 6,649.02	\$ 6,981.47	\$ 7,330.54
ANNUALLY		\$ 72,370.27	\$ 75,988.79	\$ 79,788.22	\$ 83,777.64	\$ 87,966.52
Salary Range for Water Operator 2						
HOURLY		\$ 32.87	\$ 34.51	\$ 36.24	\$ 38.05	\$ 39.95
BIWEEKLY		\$ 2,629.38	\$ 2,760.85	\$ 2,898.90	\$ 3,043.84	\$ 3,196.03
WEEKLY		\$ 1,314.69	\$ 1,380.43	\$ 1,449.45	\$ 1,521.92	\$ 1,598.02
MONTHLY		\$ 5,697.00	\$ 5,981.85	\$ 6,280.94	\$ 6,594.99	\$ 6,924.74
ANNUALLY		\$ 68,363.98	\$ 71,782.18	\$ 75,371.29	\$ 79,139.86	\$ 83,096.85
Salary Range for Water Operator 1						
HOURLY		\$ 26.66	\$ 27.99	\$ 29.39	\$ 30.86	\$ 32.40
BIWEEKLY		\$ 2,132.51	\$ 2,239.14	\$ 2,351.09	\$ 2,468.65	\$ 2,592.08
WEEKLY		\$ 1,066.26	\$ 1,119.57	\$ 1,175.55	\$ 1,234.32	\$ 1,296.04
MONTHLY		\$ 4,620.44	\$ 4,851.46	\$ 5,094.04	\$ 5,348.74	\$ 5,616.18
ANNUALLY		\$ 55,445.31	\$ 58,217.58	\$ 61,128.46	\$ 64,184.88	\$ 67,394.12

Approved with 3% COLA 6/17/25
 Job Titles Revised and Proposed 4/20/26

RESOLUTION 2026 - xxx

RESOLUTION OF THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT APPROVING THE REVISED JOB, DESCRIPTIONS ORGANIZATIONAL CHART, AND SALARY CHART

WHEREAS, the Lake Don Pedro Community Services District (herein referred to as District) is a local government agency formed and operating in accordance with Section §61000 et seq. of the California Government Code; and

WHEREAS, In accordance with Government Code §61040, (a) A legislative body of five members known as the board of directors shall govern each district. The board of directors shall establish policies for the operation of the district. The board of directors shall provide for the implementation of those policies which is the responsibility of the district's General Manager; and

WHEREAS, the District shall appoint a General Manager, who, in accordance with California Government Code 61051 shall be responsible for all of the following:

- (a) The implementation of the policies established by the board of directors for the operation of the district.
- (b) The appointment, supervision, discipline, and dismissal of the district's employees.
- (c) The supervision of the district's facilities and services.
- (d) The supervision of the district's finances.

WHEREAS, the District Board of Directors has determined that the General Manager is responsible for the development and modification of job descriptions and responsibilities in order to facilitate the successful operation of the District in compliance with Government Code 61051(a) and (b) above; and

WHEREAS, the District Board of Directors has determined that the General Manager is also responsible for the development and modification of the District organizational hierarchy, subject to the budget appropriations of the District; and

WHEREAS, in conjunction with the adoption of the budget, the Board of Directors adopts a salary schedule applicable to all employees for the fiscal year; and

WHEREAS, the General Manager has presented the 2025/26 fiscal year organizational structure and salary schedule approved by this Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE LAKE DON PEDRO COMMUNITY SERVICES DISTRICT as follows:

1. The 2025/26 fiscal year organizational structure and salary schedule attached hereto as Exhibit A, shall be approved and effective May 4, 2026.

2. Authorize the General Manager to add one additional qualified operator to the existing Water Operator 3 Lead position to the organizational structure.

WHEREFORE, this Resolution is passed and adopted by the Board of Directors of the Lake Don Pedro Community Services District on April 20, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Danny Johnson, President, Board of Directors

ATTEST:

Syndie Marchesiello, Secretary

CERTIFICATE OF SECRETARY

(STATE OF CALIFORNIA)

(COUNTY OF MARIPOSA)

I, Syndie Marchesiello, the duly appointed and Secretary of the Board of Directors of the Lake Don Pedro Community Services District, do hereby declare that the foregoing Resolution was duly passed and adopted at a Regular Meeting of the Board of Directors of the Lake Don Pedro Community Services District duly called and held at the District office at 9751 Merced Falls Road, La Grange, CA 95239, on April 20, 2026